

Minutes of the meeting of the Committee held on Monday, 14th September 1942.

The Vicar, Rev. F. A. Sanders took the Chair.

Minutes.

The minutes of Committee meeting dated 4th May 1942 were read and accepted.

Resignation
of
Secretary.

Mr. G. R. Ward tendered his resignation owing to having to leave the district due to Naval requirements. This was accepted with regret and it was voiced by the Chairman and accepted by the members of Committee present that the gratitude of the Club for the work done by Mr Ward be recorded in the Minutes.

Departure of
Mrs Oughton

It was agreed that the vacancy thus caused, together with the vacancy which would occur due to the departure of Mrs Oughton be left over for filling at the

Annual Public Meeting.

Annual
Public
Meeting.

It was decided to hold the Annual Public Meeting on Tuesday, 29th September 1942. in the Institute. at 8 pm.

Mr. G. J.
Films

The dates - 8th October and 10th December 1942 were allocated for the exhibition of Mr. G. J. Films, the Mr. G. J. to be informed of name of person responsible for arrangements.

Fete.

The Committee agreed to charge 10/- for the use of the Institute for the Fete.

Black-out
Fittings

The Black-out at back of Stage and entrance to Billiard Room were reported as defective.

The Stage Black-out was left in the hands of the caretaker, Mr. Morback, and it was agreed that the entrance

door of the Billiard Room be reversed to open outward and that a curtain be hanged inside.

Dance for
N.F.S.

Mr Morbach applied for the use of the Institute for a Dance in aid of the National Fire Service, at the usual charge, and this was agreed to.

"Keep Fit"
Club.

The Hall was applied for by Mrs Davis for use by the "Keep Fit" Club on Saturday afternoons generally, and it was agreed to charge 1/- per hour.

~~The Vicar was also granted permission to use the Institute~~

Chairman.

Minutes of Public meeting held at the Institute on Tuesday, 27th Sept 1942, the Vicar taking the Chair

Minutes.

The minutes of the Public meeting held on 14th October 1941 were read and accepted and were signed by the Chairman.

Reports.

The Chairman gave a brief resume of the year's workings.

The Treasurer gave a statement concerning the finances of the Institute.

Election of
Management
Committee.

Messrs Hobbs, Berry, Tostevin & Moore were duly nominated and elected. Mr Hobbs taking over the office of Secretary of the Management Committee in addition.

Entertainment
Committee.

It was proposed by Mr Hobbs and seconded by Mr Tostevin, that the social affairs of the Institute be run by an Entertainments Committee who would be responsible to the

Entertainment Management Committee. This was
 Committee. carried and the undermentioned
 (continued) were duly nominated and elected,
 with power to co-opt:-

Messrs Morback, Chalton, Bowlin,
 Berry, and Mrs Morback. Mr Morback
 agreed to undertake the secretarial
 duties in connection with the
 Entertainment Committee.

Resignation of Secretary. Mr G.R. Ward tendered his resignation
 as Secretary owing to his imminent
 departure, due to Naval requirements.

This was accepted with regret.

The Chairman thanked Mr Ward
 and asked that a vote of thanks
 be placed on record in the minutes
 for the work that Mr Ward had
 undertaken during his period of
 office, and that the Committee's
 real good wishes go with him.

This was carried with acclamation
 and Mr Hobbs associated himself

with the sentiments expressed.

Mr Ward in reply said that
 he had carried out the work
 according to his lights, and had at all
 times endeavoured to be consistent.

It was also decided to place
 on record the Committee's thanks
 to Mr & Mrs Oughton and Mrs Chitty
 for their services.

Mr Morback raised the question
 of age of admission to dances and
 was informed that a rule limiting
 the admission age to not lower than
 16 years was already in existence.

The meeting was closed at
 9-11 pm. Presiding 12.

G. Hobbs

Chairman.

27th Oct. 1943.

Committee Meeting Nov. 18th 1942Present.

Res. Sanders Chairman, Major R
 Nicholson Messrs H.C. Swayne
 J. Tostodesimo & A. Hotts

Minutes.

The minutes of the last meeting
 were read & confirmed.

Accounts.

The Bal sheet was presented
 & passed showing a balance
 in hand of £16-8-8.

CaretakersAgreement.

The Chairman was asked to
 have an agreement drawn up
 by Mr Macorknees re the
 caretakers.

Repairs to
Cottage

It was decided to have the
 inside of the caretakers Cottage
 redecorated an estimate to
 be obtained from Mr. Chell
 It was left in the Treasurers
 hands to accept & have the
 work carried out.

Food dump.

Mr Swayne agreed to the
 removal of the food dump

Childrens
Meal

The vicar reported that arrange-
 ments were to be made for the
 school children to have a mid
 day meal & he had suggested
 the Institute as a suitable
 place. After a good deal of
 discussion it was left in
 the Chairmans hands.
 This brought the meeting
 to a close.

F. Brandon

15/11/43

Annual General Meeting Oct 2nd 1943

The annual general meeting was held at the Institute on the above date - a good number of members being present.

Minutes

The minutes of the last general meeting were read & signed.

Report.

The Chairman the Rev. J. A. Sanders gave a short report on the years working.

Bal Sheet

The Treasurer presented the accounts for 1943. Total receipts being £131. 2. 2 & expenditure £85. 17. 6. The adoption was proposed by Mr. E. Budd & seconded by Mr. J. Toedevine - carried. A vote of thanks was

Carries

passed to the Treasurer. A very hearty vote of thanks was given to Mr. Mulback

for the work he had put in arranging dances &c.

The sum being raised £48. 12. 6. Mr. Hotts proposed & Mr. J. Toedevine seconded that a gift of £2. 2. 0 should be made to Mr. Mulback - carried.

Committee

The following were elected to the management committee - Messrs J. Cowlin. Mr. Hotts.

Secy & Treas

J. Toedevine & E. Budd. Mr. Hotts was re-elected Secretary & Treasurer.

Sports Committee

The Sports Committee were re-elected.

Father of Institute

The Chairman remarked on the father of the Institute & said that he hoped that something might be done to either improve or rebuild the Institute as a war memorial. Several present

spoke on the subject & it was agreed to call a meeting of the management committee at an early date to consider the matter. no other business was brought forward & the meeting was closed.

A. Sanders

1st March, 1940

Committee Meeting Nov. 15th 1943.

Present. Rev. Sanders Chairman Messrs J. G. Devine - C. Budd. H. C. Swayne & A. Hobbie & J. Howlin

Minutes The minutes of the last meeting were read & signed.

Correspondence. A letter was read from Mr. Micklam asking if the committee could see their way clear to reduce the charge of the large hall for a whist drive in aid of the Waifs & Strays. The Chairman reported he had seen Mrs. Micklam on the matter & nothing more was done.

Youth Club

a letter was also received from the Youth Club committee regarding fees. It was decided that a charge of 2/6 was to be the fee.

Rebuilding
Invent.

The Chairman said that he would like to see the Institute rebuilt as a War memorial it was proposed by Mr. Cowlin & seconded by Mr. Budd that a rebuilding fund should be started & carried.

The Secretary was asked to see Miss Seabridge & if possible arrange to purchase the adjoining land for the rebuilding.

Rebuilding
Invent.

To start a fund for the rebuilding £50. was to be transferred to open a deposit a/c.

Repairs
to Cottage

The Secretary was instructed to arrange with Mr. Kille to carry out repairs which were needed.

F. Sanders

22nd May 1944

Committee Meeting May 22nd 1944

Present. Mr. Sanders (Chairman)
Messrs Cowlin Tosdesain
Budd & Hottel.

Minutes The minutes of the last meeting were taken as read.

Rebuilding The Vicar reported that Capt Candy Cooper Chairman of the R.V.C. had talked the matter over with him & suggested that a site may be obtained in the meadow in the Centre of the village. It was agreed that it would be an ideal spot.

Aug Bk.
Holiday

Mr. Hottel proposed & Mr. Tosdesain seconded that a fete should be held on August Bank Holiday for the rebuilding fund. This was carried.

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Committee

The entertainment committee were to be asked to form a committee to make & carry out the arrangements. It was suggested that the fete should be held in the recreation ground & side shows auction sale & sports should be held, also a dance in the evening.

Charles Budden
8/6/45

March 1st 1945. Annual Meeting

The annual general meeting was held at the Institute on the above date at 8 p.m. 14 members were present.

Minutes

Report.

The minutes of the last annual meeting were read & signed. The Chairman the Res. J. A. Sanders gave a report on the ~~new~~ proposed new building & stated that he had seen Mr Unsworth who was willing to act as architect & had made the following suggestions large hall to seat 150. Billiard room. Kitchen cloak & dressing rooms also bowling green & tennis court. A discussion followed & it was decided that the hall should be made to seat 250.

Architect
appointed.

Mr Unsworth was appointed architect for the new building.

Committee

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Public
Meeting.

It was decided that when the sketch plan was ready that a public meeting should be called & that the scheme for the new Institute should be put up as a village war Memorial.

Balance
Sheet.

The Hon Treasurer presented the balance sheet for the past year. Total receipts being £196.18.0 & Total expenditure £110.0.2. This was adopted with a vote of thanks to the Treasurer.

Carstake.

A vote of thanks was passed to the Carstake for his work in arranging dances &c for the rebuilding fund. A. Hobbs proposed & Mr M. J. Toxterine seconded that a gift of £3.3.0 should be made to Mr & Mrs Mulback. This was carried.

Rebuilding
Fund.

The Treasurer reported the the rebuilding fund a/c was now £301.9.9. It was decided that a F.O.B. a/c should be opened & that £50.00 should be transferred from the general fund.

Election of
Officers
&
Committee

Mrs Hastie. Hon Sec.
A. Hobbs. Trea.
Committee. Messrs Pink &
R. Hobbs.

Clock for
rebuilding

Mr Stanley Wills very kindly offered to give an electric clock for the new building. This was accepted with thanks to Mr Wills. Mr Wills also said he thought many of the people who had stayed in East Meon during the war will like to contribute to the rebuilding fund a list of names was to be prepared & these people

written to.
 Vote of thanks to Mr. Sanders proposed a very hearty
 vote of thanks to the chairman
 & expressed the thanks of
 the members for all Mr.
 Sanders had done for the
 Club & also said he hoped
 that Mr. Sanders would lay
 the foundation stone also be
 present at the opening of
 the new Institute.
 This brought the meeting
 to a close.

Chas W Budden
 8/6/45

Committee Meeting

June 8th. '45

The Institute

8 p.m.

Present

The Rev. Dr. Budden, Mr. Swayne,
 Mr. A. Hobbs, Mr. Pink, Mr. R. Hobbs,
 Mrs. Hastie. An apology was received
 from Major Nicholson.

Chairman

Mr. A. Hobbs proposed & Mr. R. Hobbs
 seconded that the Rev. Dr. Budden should
 be the Chairman in place of the
 Rev. F. A. Sanders.

Minutes

The Minutes of the previous meeting
 were read & signed.

Cheques

It was decided by the members that
 the signing of cheques should follow
 the former plan - by Mr. A. Hobbs
 & the Vicar.

Architect

Mr. Swayne raised the question of
 Mr. Unsworth having been appointed
 as the architect for the proposed
 new Institute. He pointed out that
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New Committee

take such a step. Dr. Budden felt it was rather premature in view of the fact that there were only 14 present at the meeting. Mr. Pink suggested that another committee might be elected to deal with the affairs of the proposed new Institute. Dr. Budden was in agreement so that this committee would only deal with the present Institute. The remedy was to call a General

Gen. Meeting

Meeting which the committee hoped would be more representative of the village than the last one. The Secretary was asked to display a notice stating there would be a Gen. Meeting on June 22nd. at 8 p.m. in the Institute — to decide on the building of a new Institute.

Painting.

Dr. Budden felt that this present building would benefit by a coat of cream paint above the brown. Mr. Swayne moved that

estimates should be obtained. This was seconded by Mr. A. Hobbs. It was decided to wait until after the General Meeting before doing this.

Roof felting.

Mr. Tauback had reported to Mr. Swayne that some new roof felting was required. It was to be purchased if still available.

Reconditioning

The Vicar suggested that this present building might be reconditioned very favourably at a much more modest cost than a new one. It was to be mentioned at the coming meeting.

Change over.

Mr. Pink wondered if this Institute might be changed from a Church to a village one. The three trustees decided to discuss the possibility before June 22nd.

Charges

A letter from Mrs. Purism was read asking for reduced fees for a Folk Dancing Class. The Secretary was asked to reply stating the difficulty of reducing the charges.

for one body & sustaining them for another, at the same time saying that the standard charge for the Small Hall was 5/- as against 17/6 for the large Hall.

Chas W Budden
17.9.45

Committee Meeting
The Institute.

July 2nd. '45

Chairman Dr. C. W. Budden.

Present Mr. Swayne, Mr. A. Hobbs, Mrs. Hastie

Resignation of Mr. Pink The Secretary reported Mr. Pink's desire to resign from the Management Comm.

The resignation was accepted & the Sec. was asked to express thanks to Mr.

Pink for his services. Mr. Tosdevine was to be asked to take his place & failing him, Mr. Vaughan.

Rules.

It was decided that the rules of the

Institute were to be displayed. The rule of children under 14 not admitted to dances to remain.

Caretaker.

Dr. Budden asked for information about the pay of the caretaker. At one time he received a small remuneration in addition to a free house, but this payment had ceased when the house was valued at a higher figure. The chairman felt that a small payment was advisable & it was decided that Mr. Tanback should be paid 5/- weekly starting from Aug. 1st.

Letting.

Dr. Budden mentioned that he would like the room one morning a week for half an hour from Oct. onwards. He would ask the school Managers if they would pay 1/- a meeting which this Committee felt would meet the case.

Chas W Budden
17.9.45

Open Meeting
The Institute.

July 9th. '45

Chairman The Rev. Dr. C. W. Budden.
The meeting was called for the purpose of deciding whether the money raised for the building of a new Institute may be used for the (purpose) improvement of the present one.

Mr. Gott proposed that the money raised - (£300 approx) should be used to improve the present Institute.

Mrs. Moore seconded the proposal.

A vote was taken with the result:-

For 22

Against 7

Present 35

Chas W Budden

17/9/45

Bookings

Committee Meeting Sp.m.
Sept. 17th. 1945

In the Chair - The Rev. Dr. Budden.

Present Mr. Swayne, Mr. A. Hobbs, Mr. Tosdorne, Mr. R. Hobbs, Mrs. Hastie. Major Nicholson sent an apology for his absence.

The Minutes were read & signed as correct.

Dr. Budden stated that Mr. Fauback had raised the question of booking rooms for a long period e.g. Literary Society Youth Club etc. thus breaking the existing rule that bookings could not be placed for more than a month ahead. It was decided that the Youth Club could book the room at the reduced rate $\frac{2}{6}$ but must give way if the room (Small Hall) was required by a higher booking.

The booking for the Literary Society was to hold because the entire proceeds were to be given to the Institute Improvement Fund.

The booking for the School could hold

because the room would only be used in the daytime when it was not required for other purposes.

Old booking rule.

The old rule for dances, whist drives etc should still apply.

Club.

The amenities of the Club ought to be increased. Billiards, darts, cards, table tennis etc. were available. The cues required tips & it was suggested that they should be sent to Portsmouth for repairs.

General Meeting

It was decided to call a General Meeting of all members & those wishing to join the Club for Sept. 10th. It was felt that a separate Club Secretary may help in the smoother running of the Club & Mr. R. Hobbs said he would act in this capacity. A committee could be elected at the impending meeting to organise Club affairs.

Club Committee

It was suggested that another Entertainment Committee could also be elected at the same meeting.

Entertainment Committee

Mr. A. Hobbs felt that central

Central Heating

heating would be an improvement on coke stoves when the alterations to the Institute take place. Dr. Budden said he would mention the point to the architect.

Mr. Hobbs said that the proceeds from the Fête & Dance were £29.12.11 but the cartage had to be deducted from this amount.

The Vicar felt that village life ought to be restored & that the village could be self supporting as regards social entertainment. He hoped that we may get a grant towards the Improvement fund.

Chas W Budden

16/10/45

Open Meeting
The Institute

Sept. 24th '45
8 p.m.

In the Chair - Dr. Budden.

This meeting was intended for members of the Club & those wishing to join, to discuss the winter programme. The meeting consisted of about a dozen men & women - not for the most part those taking part in the Club games, & the business had to be postponed. Mr. A. Hobbs said he would call another meeting shortly after games started in October.

It was decided that the existing Social Comm. of Mr. & Mrs. Taulback, Mr. Joy & Mr. Tosdevine & the Comm. dealing with the Improvement of the Institute - see other Minutes' Book - should join.

It was also decided that in future, any dance organised to raise money for the Institute, should choose a doorkeeper from amongst themselves & who would give his services.

Committee Meeting

Oct. 16th '45

5.30 p.m.

In the Chair - The Rev. Dr. Budden.

Present - Mr. Swayne, Mr. A. Hobbs, Mr. R. Hobbs, Mrs. Hastie. Apologies from Major Nicholson & Mr. Tosdevine.

The Minutes were read & signed.

The meeting was called to discuss the resignation, from Oct. 13th, of the caretaker Mr. Taulback. Mr. A. Hobbs said that Mr. Taulback had volunteered to carry on until another caretaker could be appointed. As Mr. Taulback had not said he was leaving the house, Mr. Hobbs volunteered to ask him what his plans were. The house had been let to the caretaker on a service tenancy, but as this was not in writing difficulties might arise if Mr. Taulback had no other house to go to. If & when he did vacate the house a caretaker could be appointed with a service tenancy (in writing)

Service Tenancy

Rent
Remuneration If Mr. Tautack had no other house, he must pay the rent of the previous tenant - 10/- a week + a caretaker could be advertised for at 15/- a week - the rent plus 5/- a week paid now - & the usual 2/6d. per booking of the large Hall, but no house.

Decorations Dr. Budden wondered if any decorations might be done to brighten the Institute, but it was felt by those present that it was not worth while doing anything of a temporary character. It was wise to wait for the reconstruction proper.

Chas W Budden

26/11/45

Committee Meeting 7.30 p.m. Nov. 26th. '45
In the Chair - the Rev. Dr. C. W. Budden
All members of the Committee were present with the exception of Major Nicholson, who sent an apology.

The Minutes were read & signed as correct.
Arising out of the Minutes. Mr. A. Hobbs

said Mr. Tautack told him he had taken a job in London & would be moving as soon as a house was available. This has since fallen through, but there has been no withdrawal of his resignation in writing.

The Secretary read a letter from Mr. R. Porter applying for the caretaker's job & house. As both men wanted the house it was a question of whether the applicant would give better service than the present caretaker. Mr. Swanke felt that perhaps a pensioner would be the most suitable type as he would have more time to devote to the Institute than a man working during the day. Mr. Tosdevine wondered if the applicant would interest himself in the Club & it was felt that he would.

The Secretary was asked to write to Mr. Tautack acknowledging his letter & asking when the house would be available.

The question of the Institute fence was raised & it was decided to let the matter wait until the caretaker's job was settled, as the fence had been removed from the road.

Dr. Budden thanked Mr. A. Hobbs on behalf of all present, for allowing the Committee to meet in his house.

Chas Budden
3/12/45

Committee Meeting 7.30 p.m.
Dec. 3rd. '45

In the Chair - The Rev. Dr. Budden.
All members of the Comm. except Major Nicholson were present.

The Minutes were read & signed as correct.
Mr. Tautack's letter of reply was read by the Chairman. As no other house was available Mr. Tautack would have to stay, but could be asked to pay the rent (10/6) previously paid.

Dr. Budden proposed that Mr. Porter should be asked to accept the post. Seconded by Mr. Swayne & carried nem. con.

Mr. A. Porter was called into the meeting & asked if his brother would take the job until the house was available at 15/6 a week i.e. 5/- + 10/6 rent of house. Mr. P. could give no definite answer as his brother wanted the house. Mr. A. Hobbs suggested that the Sec. should write direct to Mr. R. Porter explaining the above situation & she promised to do so.

Mr. A. Porter complained about considerable noise round the Institute at the Sat. night dances. The Chairman said that he regretted the disturbance.

As the noise was chiefly in the grounds & not in the street it was more the responsibility of the Comm. than a matter for the Police. She ^{the Sec.} was asked to display a notice in the Large Hall, saying that if the disorderly behaviour continued,

the Hall would not be available for dances on Sat. evenings.

Char W Budden

10/12/45

Committee Meeting Dec. 10th. 7.30 p.m.

In the Chair. The Rev. Dr. Budden.

Present Dr. Budden, Mr. A. Hobbs. Apologies from Major Nicholson & Mr. Swayne.

The Hon. Sec. reported that although no reply had been received from Mr. R. Porter, his brother stated that he would accept the job on the conditions stated & until his release from the army Mr. A. Porter would act in his stead.

The Sec. was asked to write to Mr. Paulack thanking him for his services & to express regret that his wife's health had caused him to resign. And to say also that a new caretaker was being appointed from Jan. 5th. 1946, that he could have the tenancy of the house until Jan. 25th. 1946, the rent being 10/6 a week starting Jan. 5th. '46.

The Committee decided that from that date the library door would be bolted from inside.

Mr. A. Porter was called in & he agreed for his brother to take the job. He said he would like an inventory of Institute property on taking over.

The Sec. was asked to write to the Hants Cleansing Co., Botley & ask them to clear the cess pit.

Char W Budden

18/1/46

Committee Meeting Jan. 18th. '46 7.30 p.m.
Small Hall.

In the Chair. The Rev. Dr. Budden

Present Mr. A. Hobbs, Mr. Tosdevine, Mrs. Hastie.

The Minutes were read & signed.

The Vicar showed the plan of the proposed alteration scheme. Mr. Hobbs proposed its acceptance. This was seconded by Mr. Tosdevine.

Mr. Porter had been invited to attend the meeting to report on defects in the Institute requiring attention. Water runs in between the tin & cement on the far side of the main hall, probably due partly to the slope of the ground. A trench was really required on Miss Seaward's ground, preferably a concrete gully. The smearing of the join with pitch would only be a temporary arrangement. There were also broken stack pipes & considerable dry rot under the stage. Mr. Hobbs proposed that Mr. C. Kille should be asked to undertake the repairs & all present were in agreement.

An old urn was to be sold to Dr. Budden for 10/- provided it would hold oil.

Mr. Porter reported that certain card tables were broken & he was asked to instruct Mr. G. Kille to repair them. Mr. Porter also suggested that a lock

should be placed on the men's lavatory so that it could only be used when the Institute was in use. It was also decided to buy a pail into which tea leaves could be placed.

Chas W Budden

Extraordinary Meeting
The Institute

Feb. 25th. '46

8.30 p.m.

Present Dr. Budden, Major Nicholson, Mr. Swayne, Mr. A. Hobbs, Mrs. Hastie.

It was agreed by those present to buy enough material to make a new stage curtain, while this coupon free material was available. It could then be dyed a suitable dark shade. The old curtain could then be used for the window in the Committee Room.

Chas W Budden

Jan. 25th. '46

Committee Meeting
The Vicarage.

Jan. 25th. '46
7.30 p.m.

In the Chair The Rev. Dr. Budden.

Present. The Vicar, Mr. Swayne, Mr. Tosdevine, Mr. A. Hobbs, Mr. R. Hobbs, Mrs. Hastie.

The Minutes were read & signed as correct. Mr. A. Hobbs read the financial statement. Building Fund £350, Institute Fund £54 making a total of £404.0.2.

Mr. Swayne proposed acceptance of accounts. Mr. Tosdevine seconded.

The question was asked as to whether there had been any difficulty about the passing of the reconstruction plans. The Vicar said that had been dealt with satisfactorily, but no permit for materials could be obtained for some time.

Election of Officers. Mr. A. Hobbs wished to resign his post as Hon. Treasurer due to pressure of work. He was thanked very cordially by the

Chairman for all the work he had done in connection with the Institute & all the Committee appreciated his services very much. Mr. Hobbs said that Mr. J. Williams would be willing to undertake the work. The Vicar proposed that Mr. Williams should act as Treasurer. This was seconded by Mr. Swayne.

Dr. Budden suggested that a second committee, probably called the Executive Committee might be formed, to help in the hard work which is necessary to run the Institute effectively. They would deal with the entertainments (all branches) & other matters which would lead to a well-run Institute. The Management Committee would act as a "House of Lords" & have the power to accept or reject suggestions put to them by the new committee.

The following people were to be asked if they would be willing to serve:- Mrs. Swayne, Dr. Clifford, Mrs. Wyatt

Major Hopkinson, Mrs. Mullins, Mrs. Blackman (Drayton) Mrs. Vaughan, Mr. Crosdill, Mr. J. Porter, Mr. R. Hobbs, Mr. Bebbington, Mr. J. Berry.

Mr. Tosdevine felt that perhaps the dancing side might be represented more strongly. Mr. A. Hobbs suggested either Mr. Roberts or Mr. J. Berry.

Mr. Hobbs proposed Mr. Berry.

Mr. Tosdevine seconded.

It was also suggested that the Club should be reopened in the autumn with a Committee of its own. This matter together with the change of members on the Management Comm. will be discussed at the next meeting on April 8th.

An honorarium of £. 3.0 was handed to Mr. J. Porter.

Chas. Budden

Apr. 8th. '46

Institute letting Prices

May 1st. '46.

Outside lets.

1. Concert & Stage Entertainments	£2. 2. 0
Includes large & small Halls.	
2. Cinema Shows	
large circuit companies	£2. 2. 0
Small private owners	£1. 5. 0
3. Meetings	£1. 1. 0
4. Dances	£2. 2. 0
Caretaker	5/-
Crockery	1/6

Village lets.

1. Dances	£1. 0. 0
Includes large & small Halls.	
2. Whist Drives. large Hall	10. 0
large & small tog.	12. 6
Small Hall	5. 0
3. Dancing Classes & Meetings to 10 p.m.	
large Hall	10. 0

<u>Caretaker</u>	large Hall	5/-
	Small "	2/6
	Crockery	1/6

4. Women's Institute.

Series booking - large Hall	£4 per year
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<u>Caretaker</u> - end of season	10/6
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5. Mothers' Union

Free.

6. Comm. Meetings of Village Organisations.

(large) Small Hall	3/6
Library	1/6

<u>Caretaker</u>	Small Hall	1/6
	Library	Nil.

7. Literary Society. Proceeds to Institute Fund.

<u>Caretaker</u>	Each session	10/-
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8. Youth Club Thursdays

2/6

9. Sunday & Day Schools.

Free.

Committee Meeting

Apr. 8th. '46

The Vicarage.

7.30 p.m.

The Chair - The Rev. Dr. Budden.

Present. Mr. Tosdevine & Mrs. Hastie. Mr. J. Porter was present at the meeting.

The Minutes were read & signed as correct with one slight alteration made.

The meeting was called to consider a revision of the rates of lettings. It was decided there should be a standard rate for all similar types of bookings & payment in full must be made. Should the Committee think that a reduction was called for, it could be made in the form of a donation.

A list of the suggested rates is appended.

It was decided that crockery owned by the Institute must not be loaned out for private use.

Mr. Porter was authorised to buy a bath stool for washing up purposes after refreshments had been served.

Evening meetings were to finish by 10 p.m.

dances by 12 p.m. except on Saturdays when the time would be 11.45 p.m.
Any dance could continue after midnight only by special permission & the extra charge would be 5/- per hour for the Hall & 2/6 per hour for the caretaker.

Chas W Budden

Apr. 25th. '46

Committee Meeting
Small Hall.

Apr. 25th. '46

7.30 p.m.

In the Chair - The Rev. Dr. Budden.

Present. Mr. Swayne, Mr. Williams,
Mr. Tosdevine, Mr. G. Atkinson.

The Minutes were read & signed.

After discussing the new letting prices in view of the opinion of Mr. Hobbs, it was decided to make two alterations:-

W.I. Fee - £4 per year. Caretaker 10/6

Library - 1/6d. " nil.

With regard to the house still occupied by Mr. & Mrs. Taulback & now required

by the present caretaker, it was stated that no rent had been accepted since Jan. 25th, the date when the Committee said their tenancy was to expire. Mr. Swayne suggested that legal opinion - Burley & Leach - should be taken as to whether the house could be claimed for Mr. Porter, without necessarily acting upon it to eject Mr. Taulback, should that be possible. Mr. Williams was to communicate with the solicitors.

Dr. Budden said on being approached by Mr. Porter, that perhaps some of his furniture now stored in Petersfield, might be kept in the billiard room, which was not now in use. The Committee felt that was all right, provided it was packed in a corner in as small a space as possible.

Dr. Budden showed the completed plans of the suggested alterations. Mr. Pitt had estimated that a Petersfield contractor would charge £700 approx. & an

East Men contractor £500 - £550 approx.
The present assets are about £400.

Mr. Tosdevine suggested that the gents' lavatory might be enlarged if possible.

Charles Budden

14.8.46

Committee Meeting

The Library

Aug. 14th. 46.

8 p.m.

In the Chair - the Rev. Dr. Budden

Present - Mr. Tosdevine, Mr. Swayne, Mr. Atkinson.

The Minutes were read & signed.

Arising out of the Minutes. Mr. Williams has not approached the solicitors re the Institute house. He received 10/6 rent from Mr.

Paulback who said he would see Dr. Budden about the rest. Up to date he has not done so.

As the Club is now progressing well there is now no room to store Mr. Porter's furniture.

Rebuilding. Local Ed. Comm. is interested & may grant a substantial sum towards the fund.

With their assistance Dr. Budden has been granted a caterer's licence when attempts through the local Food Office had failed. Snacks may now be served in the Club at events with an educational bias. The caretakers were willing to do the catering & suggested that any profits from refreshments served in the Club should go to Youth Club. Mr. Atkinson suggested that 15% of the gross takings on refreshments served at other functions having a share of the registered food (excluding the Literary Society) should go to Mr. & Mrs. Porter. This was seconded by Mr. Tosdevine.

Renewals. Dr. Budden said the new curtain was now fixed up at a cost of £30.

Timber & canvas had been obtained to fill in the gap on the left side of the stage. He suggested that Mr. G. Kille would put it up. The old curtains would make good side curtains. New ones of easement weight were required for the back of the stage & Dr. Budden was going to make enquiries

about them.

The copper was cracked & after viewing it the Comm. decided that a new one should be ordered. The stove was worn in several places, but it was decided that Mr. D. Hobbs could repair it with bands of tin.

The plan~~x~~ has been seen by Mr. Thomas but has not yet been passed. Dr. Budden has left it with the L. S. A. in view of the possible grant & a second one is being prepared by Mr. Pite.

Mr. Swaine felt that in fairness to others the Mothers' Union should pay a fee for the use of the Hall. Because the meetings are in the afternoon a reduced fee of £2 only would be asked. The Sec. was asked to inform Lady M. Nicholson.

Mr. Tosdevine raised the question of the hall being free for Benefit Dances. All felt that this should be discouraged unless the case was exceptional.

Chas W Budden
21/10/46

Committee Meeting
The Institute

Oct. 21st. '46
1 p.m.

In the Chair - The Rev. Dr. Budden.

Present - Major Nicholson, Mr. Williams, Mr. Tosdevine & Mr. Atkinson.

The Minutes were read & signed as correct.

Arising^{out} of the Minutes. The plans have now been passed. A second-hand stove bought from Mr. Ponsbury for £3. 10. 0 has been installed. The back curtain was found to be useless for renovating, so a new one has been purchased. Hall Fees. A letter from Lady M. Nicholson re the Mothers' Union was read by the Sec. Due to their lack of funds, Maj. Nicholson suggested that the £2 charge should be reduced to 10/- per year. This was seconded by Mr. Atkinson. A letter from Mrs. Parison re the Women's Institute was also read by the Sec. For the same reason as above the Comm. decided to revert to the old fee of £3 instead of insisting on the new one of £4. This was proposed by Mr. Atkinson & seconded by Major Nicholson.

The Caretaker's House. Dr. Budden said Mr. & Mrs. R. Porter had asked him to approach Mr. & Mrs. Taulbach to see if their house could be shared, until the Taulbachs could find other accommodation. Dr. Budden felt the Comm. might pave the way for this transaction, but allow the parties concerned to make their own arrangements. Mr. Taulbach was invited to the meeting & asked if he would be willing to allow Mr. & Mrs. R. Porter to share the house. He said he & his wife were willing to do so, the only great difficulty he could see, would be the sharing of one cooking stove. Mr. Taulbach asked the question if the Hall could still only be booked one month in advance. He was told that his proposed booking of the Hall on New Year's Eve for the Football Club would stand.

Resignation of Mr. Williams from the post of Hon. Treasurer due to long hours of work was accepted with regret by the Comm. The Chairman thanked him warmly for his accurate work & services & said all were

sorry he had to relinquish the post. It was suggested by Dr. Budden that the duties of the Treasurer might be split into:—

1. The Building Fund
2. Current Expenses

which entailed much more work. He added that Major Hopkinson was willing to undertake part 1. if it were the wish of the Comm. All felt he was a suitable man. Mr. Atkinson suggested that Mr. Johns may be willing to deal with part 2. This was seconded by Mr. Tosdevine. Mr. Williams & Mr. Tosdevine were asked to approach Mr. Johns jointly. An alternative candidate suggested for part 2 was Mr. J. Porter. The separating of the Building Fund into a separate account with power ^{given Mr. Hopkinson} to draw cheques was formally proposed by Mr. Nicholson & seconded by Mr. Atkinson & carried. Mr. Hobbs was to be instructed to write a cheque to withdraw the full amount of the Building Fund so as to open the new account. A resolution was also made to empower the Chairman Dr. Budden & the newly

elected Treasurer of Current Expenses (to sign cheques jointly).

Mr. Williams gave a statement of accounts, & financially the Institute was doing well.

Mr. Porter was called in. He was told that bookings for dances & entertainments must not be taken by him for more than three months ahead, except for own Institute Dances, Fit. Society, W. Institute, Mothers' Union. He said the British Legion had asked for one dance a month to raise funds. The Comm. felt that for such a society it could be granted.

This was proposed by Mr. Tosdevine & decided by Maj. Nicholson.

A letter from the South Downs Cinema Co. was read by the Chairman, saying they would like to rent the Hall weekly (possibly Thursdays) for a year, at 35/- a night. The Comm. felt it would be wiser to offer a six month booking & keep to the original fee of £2.2.0 + 5/- caretaker, with an option of a month's notice on either side. If this figure was not accepted the Comm.

could then suggest £2.2.0 inclusive.

Mr. Porter said the Club Catering had proved very satisfactory showing a profit of £3 up to date. The Comm's congratulations were sent to Mrs. P. Mr. P. asked if the profits could go to the Sports Club, but the Comm. decided not to make the decision at this meeting. It was reported that the grate in the Small Hall was broken, so the Comm. decided to order new bricks & basket.

Committee Meeting The Institute

[Jan. 11th, '47]
5.30 p.m.

In the Chair The Rev. Dr. Budden.

All members of the Comm. were present. A letter was read from the Sports' Committee asking the Management Comm. to discuss the question of the Men's Club giving up the Billiard room to the Youth Club for their Dance on Jan. 18th. The Vicar wondered if the Men's Club could not

decide for themselves. The request was considered reasonable by all present. Maj. Nicholson asked if the Girls Club were willing to do so, but Mr. Porter felt that there was some dissatisfaction & the decision would probably go against the Youth Club. Mr. G. Atkinson felt that the Management Comm. ought to have the final word in such matters. Mr. Tosdevine thought this Comm. ought to give a definite Yes or No. The following resolution was proposed by Maj. Nicholson & seconded by Mr. Tosdevine:—
 "The Man. Comm. consider that the request for the use of the Billiard Room for the Youth Club Dance on Jan. 15th. is reasonable & they decide that it should be conceded for this special occasion. All members were in agreement. The Sec. was asked to inform both Mrs. Porter & Mrs. Hopkinson.

Mr. Porter suggested that the Small Hall should not be used for dancing, but the Comm. felt that so long as order was maintained

it did not matter.

The Sec. was asked to mention in her letter to the Youth Club that it was hoped the billiard table would be protected & that if there were any damage the Youth Club would be responsible.

A letter from Mrs. Hopkinson was read asking for permission for Joyce Tosdevine (under 14) to be present at the Dance to present the prizes. The request was granted for this special occasion.

A letter was also read from Maj. Hopkinson concerning the Girls Club entering the concert for the Old Folks' Tea, after it had been decided in committee that this should not be. The principle of the letter was felt to be sound & a decision made in comm. should not be rescinded, but the actual incident was possibly trivial.

Mr. Atkinson raised the question of the school children using the institute for country dancing. It was decided that these bookings must not be chopped & changed.

The Sec. was instructed to say to Mrs. Hopkinson that if she required the room on Tues. Jan. 18th. no doubt the Headmistress would meet her if she were approached.

Committee Meeting

Jan 28th, '47

In the Chair - The Rev. Dr. Budden.

Present - Mr. Swayne, Mr. Tosdevine,
Mr. Porter, Mrs. Hastie.

This meeting was called to arrange the date of the Annual Meeting. It was fixed for Thurs. June 5th. at 8 p.m. Owing to the absence of the Vicar, Mr. Swayne was asked to take the Chair. The Secretary was requested to display a notice saying that the meeting was for Institute members only, who were to be asked to pay their subscriptions on or before the above date.

Agenda - Election of Chairman & four

Committee.

Passing of year's accounts.

Election of any sub committee which may be required.

Mr. R. Porter asked to speak to the Comm. about his position of occupying part of the Institute House. He was not satisfied with the rent he was paying 5/- per week for 2 rooms & 2/6 for light - & the privileges available. Mr. Swayne proposed that Mr. J. Porter should seek legal advice in the matter, on behalf of the Institute. It was decided that crockery & furniture could not be hired out for private use. For village activities the charges were now

Chairs 1d.

Tables 1d.

Trundles 3d.

Crockery 5/-

The armchairs were not to be hired out.

Annual General MeetingJune 5th 1947.In the Blair. Mr H Swayne

Eleven members were present of who:—

Mr Jack Porter was unanimously ^{elected} ~~was~~ Treasurer.

Mr A Filder

Mr J Allen

Mr J Blackman

Mr R J Hobbs

were unanimously elected for the management committee.

And J Berry was elected honorary secretary.

It was agreed that the above committee should also be the sports committee.

The treasurer read his accounts and they were passed.

Note. It being subsequently discovered that the majority of those attending this meeting were not members of the Institute, the proceedings were declared null & void

Chas W Budden

General Public Meeting Oct 22. 1947

A gen. public meeting was called for Oct 22 to decide whether the previous decision (July 9th 1945 See Minute Bk p. 137) shd. be ratified or annulled. The Vicar (the Rev Dr C W Budden) was in the chair & 41 ~~the~~ people were present. It was pointed out that the meeting having been called by public notice displayed for 3 weeks for this question only, no other subject could be accepted as in order for any discussion.

The Vicar then reviewed the history of the New Institute movement, reading from the following Minutes.

~~Nov. 15/43~~ Oct. 27/43 (Minute Bk p. 122)

Nov. 15/43 (Minute Bk p. 125)

May 22/44 (Minute Bk p. 126)

March 1/45 (Minute Bk p. 128)

June 8/45 (do p. 132)

July 9/45 (do p. 137)

Voting by Ballot then took place on the following question:

"Do you wish the money collected for a new Village Hall to be used for the improvement of the present building?"

The result was Yes: 34; No: 8.

The Tellers were Mr Croxford & Mr Manning. The meeting then terminated.

Committee Meeting Held November 12th 1944.

Members. D^r Budden, Mr. Swayne, Lady Margaret
Present. Nicholson, Mr. Collyer, Mr. Goddard Mr. Fielder
J. Porter, L. Wynn.

Election of Chairman Lady Margaret Nicholson proposed D^r Budden.
was seconded by Mr. Collyer & this was carried.

Printing It was agreed the Secretary should order 100
membership cards, notepaper & Post-cards to be
Printed with East Meon Institute as the heading
membership cards to have The Annual date of
March 25th & the Yearly subscription of 4/- inserted.
A list of members to be printed & displayed in hall.

Working Men's Club. Proposed by Lady Margaret Nicholson & seconded by
Mr. Swayne, that Mr. J. Porter & Mr. A. Fielder be
Institute. responsible for all Fees, Games Etc with power to
co-opt members as required from time to time. The
Balance required for the purchase of a Wireless Set
to be drawn from General Expenses Fund & the Set
to be the property of the Institute.

Repairs The Estimate for the repairing of Fence & Wicket from
Messrs Abussons was then discussed, the cost would
be £16-15-0 for Unplanned Paving to be covered
the Wicket Gates painted White. This was agreed

to & the work to be carried out as soon as possible
The Mid Southern Utility Company to be asked to
repair the cable leading to the Hall. Mr. Collyer
consenting to cut the Trees where necessary to avoid
further damage to cable. The rebuilding of lavatory
was discussed & Mr. Swayne consented to get the
necessary forms from the Surveyor in Petersfield to enable
this work to go forward. Mr. Goddard suggested having
Electric Lights fitted in both lavatories & this ^{was} agreed
to.

Hall Lettings (Piers) All Charges were to remain as before with the
following exceptions, The charge to the Youth ^{club} be raised
from 5/- per week to 10/- per week for the Winter months
Oct 1st to April 1st the Summer months to remain at 7/- per wk.

Cinema Shows. Small Private owners to be deleted & large biscuit boys
be reduced from £2-2-0 to £1-12-6. The Women's
Institute Series Booking be reduced from £4-0-0 to
£3-0-0 Per Year & Concerts to be charged at Dances
Rates of £1-0-0

Roll. A Committee of three members, namely, Messrs Collyer,
Fielder & J. Porter were nominated to meet the Unity
~~club~~ members & discuss this subject & report to General
Committee

The meeting then closed & it was agreed to hold the next meeting on December 14th at 4-30 PM.

Charles Bidden
17.12.47

Institute Letting Prices (Revised) November 12th 1947.

Outside Letts.

Concert & Stage Entertainments	L. S. D.
including Large & Small Halls	2-2-0
Cinema Shows.	1-12-6.
Meetings	1-1-0
Dances (Outside Organisations)	2-2-0
Barstakees Fee additional	5/-

Brochure. " 1/6.

Youth Club. Oct 1st to Apr. 1st 10/- Per Wk. Apr. 1st to Oct 1st 7/6 Per Wk.

Revised 21/4/48 (M.B. Page 188)

Harvey W. L. (Sec)

Management Committee.

Hiring Prices of Institute Equipment (Revised June 16th 1948)

Table Tops	4 th	These Prices are for Local Functions & Goods are not allowed out of Village All Damages are to be paid for by Persons hiring same.
Chairs	2 nd	
Grosses	2 nd	
Forms	2 nd	
Card Tables	4 th	

Institute Letting Prices (Revised) November 12th 1947.

Village Letts.

L. S. D.

Dances (Local) including Large & Small Halls.	1 " 0 " 0
Concerts. " " " " " "	1 " 0 " 0

Whist	Large Hall	10-0
Drives	Small Ditto only.	5-0
	Large & Small together.	12-6

Dancing Classes	Large Hall.	10-0
& Meetings	Barstakees Fee. Large Hall	5-0
to 10 P.M.	Small Ditto	2-6

Brochure 1-6.

Women's Inst.	Series Booking Large Hall (Per Annum.)	3-0-0
	Barstakees end of Season.	10-6.

Committee Meetings	Small Hall.	3-6
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of Local Organisations	Barstakees Fee.	1-6.
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Library		1-6
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Barstakees		
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Library Soc.	Proceeds to Institute Funds	
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	Barstakees Each Session	10-0.
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	Mothers Union, Sunday & Day Schools	Free.
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Revised 21/4/48 (M. Page 188)	Youth Club. Summer months Per Wk.	4-6
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	Winter " Oct 1 st to Apr. 1 st	10-0
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Members Present:

Committee Meeting Held on December 14th 1947 at 7.30.
D^r Budden in the Chair Capt. F. Collyer, Messrs S. Goddard,
A. Fielder, J. Polle, St. Wyman. The Chairman apologized
for the absence of Lady Margaret Nicholson & Mr. Swayne.

Correspondence

A letter was read from Mrs. M. J. Goddard regarding the
new charges for the Large Hall in connection with the
Youth Club, offering to hire the small Hall in addition
to the large Hall for a charge of 10/- per meeting, failing
this to pay 4/6 only for the large Hall. After discussion
the Chairman proposed & Capt. Collyer seconded the
following:- The large Hall to remain at 10/- for the
winter months & 5/- instead of 4/6 for the summer
months, the small Hall to remain as part of the Working
mens Club. The new charges to commence from Jan 1st 1948.
This was carried & a letter has been sent to this effect.

The Rota.

Capt. Collyer gave a summary of the last Unity Meeting.
The Result being 3 open dates are now available every
12 Wks. The Institute Management Committee will now
be responsible for the running of the Rota & same to
be revised every three months. The following resolution
was passed:- Booking for open dates to be not less
than 3 Wks & one booking only for any one organisation
in the three months. Proposed by the Chairman seconded

by Mr. Fielder. Mr. Manning has consented to type copies of
Rota.

Working mens
club. Billiards
Tournament.

Mr. A. Fielder proposed Capt. Collyer seconded the following
prizes be given in Voucher form for these amounts: 1st Prize 10/-,
2nd 4/6, 3rd 5/-, 4th 2/6, & This motion was carried.
The Wireless Set has now been purchased & the Committee
expressed its satisfaction after viewing same.

Christmas Teas.

The Committee agreed no charge to be made for the Old
Folks & Childrens Christmas Teas & the caretaker kindly
consented to give his services free.

Repairs.

Mr. G. Kille be approached to repair the leaks in Roof.
Messrs Aburrows has promised to carry out the Rebuilding
of the Fence & Wicket Galls at the earliest opportunity.
Mr. Goddard stated that, by a small alteration the
outside light could be made to light both paths,
& Mr. Maubach has been asked to do this. The lavatory
lights has now been fitted & found to be a great improv-
ment. Capt. Collyer offered to cut the Trees to give added
light to the Road entrance These resolutions were carried as
a whole.

Refuse Bins.

Mr. J. Polle was given power to purchase Two Heavy Grade Ash
Bins for use in the Institute.

Next Meeting

The Meeting then closed & Jan 14th 1948 fixed for the next one.

at 4-30 P.M. when a Treasurer for the Building Fund
be appointed.

Chas Budden

14/1/48

A Committee was held on January 14th 1948 & the
following members were present.

Members Present

Dr. Chas W. Budden in the Chair Capt. W. F. Collyer, Treas.
H. Goddard, A. Liddle, J. Polli & R. Wynn.

Appointments:

The Chairman proposed Capt. W. F. Collyer be appointed
Vice-Chairman. Capt. W. F. Collyer proposed Mr. R. Wynn
be Treasurer of the Building Fund & both ~~resolutions~~ ~~and~~
appointments were carried.

Resolutions:

On the motion of Mr. H. Goddard, the Chairman proposed
the following "Any member found disclosing information
to the Public after meetings such members to be
immediately suspended." & was carried.

After the caretaker had reported damage caused by
users of the Premises the following rules were drawn up.

"All users of the Premises are forbidden to introduce in-
toxicating drinks

Any Damage done to Premises must be made good or
immediate action will be taken.

The Management Committee reserve the right to refuse

admission to any person causing & likely to cause any dis-
turbance"

The Secretary being asked to get 12 P. C. & 50 Bills printed to
this effect. The P. Cards to be sent to various organisations
using the Hall. Carried

Rolla.

A Copy of the new Rolla from the Secretary of the Unity
Social Committee was shown to members present & a vote of
thanks has been sent to Mr. W. Manning, asking for two
copies for use by us, with signatures as per copy sent.

Minutes

Mr. J. Polli has now purchased the Ash Bins. Capt. F.
Collyer proposed purchasing a new Tea Urn, after discussion
this was seconded by Mr. A. Liddle & Mr. J. Polli given
power to purchase same.

Trusteeship.

The meeting then closed & the ~~new~~ names of suitable
persons to be given at the next meeting of Feb 14th 1948.
at 4-30 P.M.

Chas Budden 14/1/48

- A Committee Meeting was held on Feb 4th 1948
 the members present were, Dr. Chas W. Budden (Chair)
 Capt W F Collyer, Lady Margaret Nicholson, St. Goddard.
 A. Gilder. H. W. Wynn Lee. J. Porter, Treasurer.
- The minutes of the last meeting were read, found correct & signed.
- After a discussion it was agreed the Secretary should inform Mr. W. Manning we shall not require his committee to draw up any further copies.
- The Secretary read a letter from Major A. Nicholson offering his resignation on account of age. This was accepted with regret & a letter expressing this, & also their thanks for the hard work he had done whilst he had held the Trusteeship has been sent. Lady Margaret then proposed that Mr. G. W. Atkinson be appointed to the vacancy this was seconded by Capt W F. Collyer & this was carried.
- A list of repairs to the baselined rooms was then discussed & the Secretary advised to get estimates for same. Alterations in the library were also mentioned, this matter was deferred until a later date, but the Sec. to get provisional Estimates.
- It was decided, only Paid up Members be allowed to vote in these matters.

General.

The kind being in need of tuning Mr. Coesard of Fleet has been approached. The Plush seats to be overhauled & repaired where necessary. The Tea Wn has now been purchased & met with approval when seen by the committee, who urged greater care be taken of same to be thoroughly cleaned & dried after use. The committee were advised regarding the dues for lead required for the Roof & were also ^{given} the approximate cost of total Repairs, this being £26-10-0.

Annual Meeting

This is to be held on April 4th 1948 & all members will be notified by card.

Snook & Piques

In this competition, are as follows 1st 10/-, 2nd 4/6, 3rd 5/-.

Next Meeting

The meeting then closed, the next to be held on March 3rd at 4-30 P.M.

W. F. Collyer 3/3/48

Estimates

A Committee was held on March 3rd 1948 at 4.30 P.M. the following members were present: Capt. W. F. Collyer in the Chair, Lady Margaret Hutchinson, Mr. H. C. Swayne, N. Goddard, A. Gilder, J. Polli Treas. & H. Wynn Sec. The Secretary presented four Estimates for repairs to the Institute House. The Committee having discussed these Mr. Swayne proposed & Mr. Gilder seconded that Messrs. Holt & Son should have no 1 Estimate the following work to be done, Repairing Slates on Roof, Repairing Guttering, Removing ashes & fixing five new cords, Repairing windows sill cut in Sitting Room, Supplying & fixing new iron Register Grate to Bedroom, Supplying & fixing new door lock Supply & fixing new Chimney Pot, at a cost of £16-10-6. additional. all sash cords to be renewed. Mr. Gilder proposed Mr. Swayne seconded, that Mr. G. Little to have no 2 Estimate which is as follows. Supplying & fixing new 2ft. Kitchen Range, Taking down & fixing Cupboards from Library to Small Hall at a cost of £11-15-0. additional repair brack in wall of Library. A letter was then read from Mr. N. Traubach the tenant in the House asking for a new Kitchen & distemper for his living room. The Secretary was asked to get estimates for the Range & take the best tender, & Mr. Polli to purchase the distemper

LibraryGeneral ItemsAccounts

required. The Committee agreed to the whole of this work being carried out as soon as possible.

The Secretary to contact Miss Manning regarding the change of Library from existing Room to the Small Hall. See Mem. The users of this are to empty & return to the caretaker in a Dry & Clean condition.

Lavatories Mr. Polli to purchase & fit Padlocks & keep same locked up when not in use in connection with Institute Functions.

Lighting. This to be deferred until a later date.

Piano. A notice to be displayed on Piano asking users to refrain from taking this to pieces & users to be responsible for any damage caused while using same.

The Secretary presented has A/c for Postage etc from Nov to March this being 16/8. This was approved. The Treasurer handed in an A/c for emptying of the cess pit ²¹⁻¹³⁻⁰ which had been overlooked by the last Secretary. Both were passed for payment. Mr. Swayne suggested all future Secretaries should have £2-0-0 Petty Cash for their use & this was agreed.

The Meeting then closed at 9-0 P.M.

Chas W Bursden

18/4/48

An. Extra Ordinary Meeting was held on March 18th 1948 at 4-0 P.M. the following members were present
 Dr. Chas. W. Budden (Chair) Lady Margaret Nicholson
 Messrs. G. W. Atkinson, H. B. Swain, W. F. Collyer, R. Goddard.
 A. Fielder, J. Polli & R. W. G. M.

Minutes.

The Minutes of the last meeting were read, found correct & signed.

Trusteeship

The Meeting was called to decide whether the Trusteeship should remain as before or be passed on to the Official Trustee. Mr. Woodfield representing Messrs Mackarness & Lunt, Solicitors explaining to the members present the various ways & means the Official Trustee'ship acted in such cases, but after a lengthy discussion the following resolution was passed. "This Committee are of the opinion the Trusteeship shall remain as before until such times as the need of new appointments arise" This motion was moved by Capt W. F. Collyer & seconded by Lady Margaret Nicholson. A very hearty vote of thanks was given to Mr. Woodfield after the new Deed of Assignment was signed by the members & Trustees present.

New Lavatories.

The Chairman showed the Committee the Plans for the new Ladies Cloakroom & Lavatory also presenting Messrs. Simmonds of West Meon Estimate for this which amounted to

£268-12-0. The Secretary was asked to get further estimates. The Lighting in the Big Hall was again discussed at some length of time, the Secretary thought the matter could stand over until the Autumn & this was agreed upon.

There being no other business to discuss the meeting closed at 8-15 PM.

Chas. W. Budden

Annual General Meeting Held on April 4th 1948.

Members

Present:

Collyer.

Reports:

Mr. Maubach &

Insurance

At the Annual Meeting the following Committee members were present Dr. Chas. W. Budden (Chair) Lady Margaret Nicholson, Messrs. H. B. Swain, Capt. W. F. Collyer, R. Goddard A. Fielder, The Secretary & Treasurer. & 46 members.

The Secretary read the Report of the Committee work during their term of office this was adopted as very satisfactory. Proposed by Mr. H. B. Swain seconded by Mr. Maubach & carried. The Treasurer then gave his report & after one or two items were explained, proved to be very satisfactory & was adopted & carried. The Building Fund also proved satisfactory. This closed the Reports.

As this did not seem to be very clear as to what it

Insurance Comd. covered Mr. Swayne proposed the Secretary be asked to make further enquiries into the matter & report at the next meeting.

Damages. Mr. R. Hobbs raised the question regarding damage to the Laboratory light that occurred at a Dance held by his committee this to be discussed at the next Committee meeting.

Barstakers
Salaries Major Hopkinson again raised this question & after some discussion it was suggested his salary to be raised to £26 per Year plus the existing fees, but these fees to be included in the hire charges & shown on the A/c. This also to be discussed further in Committee.

Election of Committee. Mr. Hopkinson proposed that as the retiring Committee had done such useful work in their short term of Office they should be elected en bloc for the next 12 months & this was carried unanimously. A notice is to be displayed in the Window calling attention to this & so inform members of the Institute when these lectures are available.

Youth Club After a lengthy discussion regarding charges by Mr. Hopkinson & Mr. Goddard it was decided by a majority to reduce the fee from 10/- per night exclusive to 6/- per night inclusive, the table-

Youth Club Comd. cloths extra but the Youth Club to use their own broom. As there was no other business to discuss the meeting closed at 8-45 P.M. the next meeting to be held on Wed. April 21st at 4-30 P.M.

Secretary's Annual Report on back of Mr. Book. Page 186.
30.3.49 A. H. Warkins
Chairman

A. Committee meeting was held on April 21st 1948 at 4.30 P.M.

Members Present:

Estimates

Youth Club Charges.

Roman Catholic

Dr. Chas W. Budden (Chair). Lady Margaret Treason. H. C. Swaine, W. Atkinson, W. G. Gollie, H. Goddard. A. Fielder. Secretary H. Wynn. Treasurer J. Potts. Estimates for the new Ladies ~~Club~~ cloakroom were considered & Mr. Swain proposed Mr. Simmonds of W. Treon be given the contract at an approx cost of £268-12-0. Seconded by Mr. Fielder this was carried & the Secretary was instructed to apply for the Licence to build.

After reading a letter from the Youth Club's Treasurer it was decided to reduce their last A/c by 4/- per meeting & all further winter meetings to be 6/- per night.

Mr. Fielder then asked could the Sunday charge be reduced, & after some discussion Mr. Swayne proposed

Charges Entd

this be ~~reduced from 5/- to 5/-~~ during the mths of Oct. to April 1st & from May 1st to Sept 30th the charge to be 3/- per meeting & this was carried.

Damages

The Secretary to inform the brickel club. they were to pay half of the repairs to the lavatory light; the total cost being 5/-.

BarstakersSalary

Mr. G. W. Atkinson proposed the Secretary to obtain from the engagement Book, the whole of the amounts drawn from bookings over the previous 12 mths payable to the barstakers, to enable the Committee to decide the amount to be paid in future salaries. These A's to be ready for the next meeting.

Insurance

After the Sec. had given details of the existing policy cover Mr. Swain proposed the Sec obtain details regarding personal injuries cover & this to be discussed at the next meeting.

Various Items

The barstakers asked permission for a sink to be fitted & water carried into his kitchen. The Secretary was asked to go into details. The Mid Southern Utility Co to be approached regarding separate meter in the barstakers house. Mr. G. Little having completed his work at the Hall & barstakers house, asked if the Committee could allow him the extra cost of materials above his estimate

the amount being £4-1-8, & after Mr. G. Atkinson saying it was quite a legitimate claim the A's was passed for payment the total amount being £44-6-8.

This concluded the business the meeting closed at 8-45 P.M. Next meeting to be held on May 19th 1948.

Chas W Budden

19.5.48

Members Present

A Committee meeting held on Wed 19th May 1948.
Mr. Chas W Budden (Chair) Messrs G. W. Atkinson, W. T. Collyer, H. Goddard, A. Fielder, The Secretary & Treasurer.

The minutes of the last meeting were read & signed as correct.

BarstakersSalary

The Secretary having given the Committee a summary of the barstakers present salary it was proposed by Mr. G. W. Atkinson to increase this amount by five shillings per week, to make an approximate total of £83-6-0 per Year, made up as follows.

Hall Letting £30-0-0

Tenant Rent 24-6-0

Wages 26-0-0

The proposal was seconded by Mr. Fielder & carried, the new salary to commence on June 28th 1948. The whole of these

Engagement Book

Payments to be shown in the Treasurer's Books.

The Secretary to purchase a suitable book for the caretaker's use & this to be shown at every monthly meeting. The following Rule was made: There are to be no Provisional Bookings in future & Bookings to be no more than Four Weeks ahead including open dates on the rota.

Insurance

The Committee having been given quotations by the Sec. it was decided to increase the Fire Insurance up to £5,200, also to effect a Public Liability (Third Party) Insurance to the amount of £5,000 with the same company. Both of these amounts having been proposed by Mr. G. W. Atkinson & seconded by Mr. Collyer was carried.

Electricity

The Secretary read a letter from the Electricity Board, who quoted £3-16-6 being the purchase price of the installations in the Institute House. It was decided to purchase at this price & Mr. Maubach be informed to carry out the necessary alterations for separate metering.

Various Items

The Secretary to instruct Mr. G. Lillie to install a sink together with Drainage & also to carry the Waste Piping into the House for the caretaker's use.

Various Contd

The following A/c were passed for payment.
Messrs. Phill & Sons, (House Repairs), & The Hampshire Cleaning Co., (Basspool)

This concluded the Business & the Committee rose at 9.0. PM.

Next meeting to be held on Wed. June 16th at 4.30 PM.
the Chair to be taken by Mr. Collyer in the absence of Mr. Budden who will be on Holiday.

W. F. Collyer

acting Chairman

A Committee meeting was held on June 16th 1948 & the following members were present:

Mr. W. F. Collyer (Chair) Lady Margaret Nicholson, Messrs. H. C. Lwayne, Goddard, Liddle. The Treasurer & Secretary.

The minutes of the last meeting were read & signed as correct.

A Ruling on Weddings was proposed by Mr. Lwayne as follows: Weddings may be booked for any date ahead & the Sec. be informed so that he can fix the time for the Ball to be clear should another function be booked for the same evening. Seconded by Mr. Goddard this was carried.

Let's

Inventory
of Goods Etc.

It was proposed by Mr. Goddard an Inventory of the whole of the goods belonging to the Institute be taken in duplicate one copy for the caretaker & one for Secretary. This to be done at the earliest opportunity of the Secretary. Seconded by Mr. Swayne & was carried.

Coat Ranges.

Mr. Swayne thought some coat hangers should be provided & this was left to The Treasurer to obtain & fix up same in the small Hall.

Damages

The caretaker reported two chairs had been broken by the Youth ^{club} on two separate occasions & after the committee had examined same the Secretary was asked to write the club & inform them the damage must be paid for by them. Proposed by Mr. Goddard & 2nd. by Mr. Swayne this was carried.

Charges.

The Secretary was asked to place in the minute book a list of charges for chairs, tables etc. when let on hire & the said chairs etc. not to be hired outside of the village.

Billiard Room

Mr. Fielder asked could the committee have an automatic meter fitted up in Room to avoid players over running their time. The Secretary to get estimates & report at the next meeting.

The whole of the business having been dealt with the meeting closed at 8-45 PM.

Next meeting to be held on July 14th 1948 at 4-30 P.M.

Chas W. Budden

14. 7. 48

A Committee meeting was held on July 14th 1948 & the following members were present, Mr. Chas W. Budden (Chair) Messrs W. F. Collyer, R. Goddard, A. Fielder the Treasurer & Sec.

The minutes of the last meeting were read found correct & signed after the Secretary had given an apology from Lady Margaret for her absence.

The Secretary having sent a letter to the Youth club reporting damage to chairs & having had no reply the committee decided to get these repaired by Mr. J. Kille & to forward the bill to the Youth Club for payment.

After discussing the cost of equipping the Billiard Room with a Venner automatic time switch. The Chairman proposed Mr. A. Maubach be asked to instal same at a cost of £12-0-0 complete with a small light over the door, this having been seconded by Mr. Goddard it was carried.

A letter having been read by the Secretary from the P.R.D.C. rejecting the erection of same the Sec. was asked to make further

Youth Club
Damage

Billiard Room

cloakroom

Roll

enquiries

The Secretary pointed out, that owing the recent nationalisation the Hopping Association would not require the Date in future so this will now be given ~~to~~ to the Church General Expenses Fund.

Catering

A letter from a Catering Establishment in Peterfield offering to pay a nominal sum for the right to serve refreshment at the Dances was discussed but was referred back to the next meeting to enable Mr. J. Pelli to prepare a statement. The Chairman having another engagement handed over to the Vice Chairman & the following items were discussed.

Cinema

The New Forest Cinema Co. having stated through Pelli's shortage they may have to curtail their Shows in the Village. The Secretary was requested to write the Petroleum Office stating the great need for the continuation of these Shows.

Hiring

Mr. J. Pelli on raising the question of his hiring the Hall for various small functions usually of about one hour duration, the Committee decided to let him the Hall for the sum of £2-0-0 for 4 Lbs.

Having decided to hold the next meeting on August 18th at 7-30 P.M. the meeting closed at 9.0 P.M.

Chas W Budden

18/8/48

A Committee Meeting was held on August 18th 1948 the following members being present:

Dr. Chas W. Budden (Chair) Lady Margaret Nicholson
Messrs G. W. Atkinson, R. C. Pwayne, W. F. Collyer,
R. Goddard, A. Seider, The Sec. & Treasurer.

Minutes

The Minutes of the last meeting were read, found correct & signed.

Correspondence

The Sec. read a letter from Mr. S. Maubach stating complications in the wiring of the Billiard & asked for an additional 30/- to cover his expenses in the Venner Motor contract & this was agreed to. Mr. Chalwin wrote regarding the Fluorescent Lighting of the Large Hall. The Committee asked for estimates for this work. A letter from the Regional Licensing Office at Reading stated why the Licence for Building the new cloakroom could not be granted & the Secretary was asked to contact the County Sanitary Inspector for his views.

Repair

Mr. Seider to be asked to repair the window in the Billiard Room also to be reminded regarding the repair of Chair.

Catering

After a lengthy discussion the following proposed by Mr. G. Atkinson & seconded by Mr. Seider was carried. The Hire of the Hall for Dances, Socials & Concerts.

Mr. G. W. Atkinson be appointed to the Chair until the new Vice was appointed & this was unanimously carried. Mr. Atkinson in replying stated the Committee would greatly miss their old Chairman who had worked hard during his ~~length~~ term of Office & felt sure the Officers & Committee wished him happiness in his retirement.

Dr. Chas Budden in replying said how happy he had been to work with the present Committee it being the best he had sat ~~as~~ as Chairman & thanked the Officers for their assistance to him during their term of office. After an apology had been read from Lady Margaret for her absence owing to Doctor's order the meeting closed at 8.30 P.M.

The next meeting to be held on Oct 20th at 4.30 P.M.

Clerk. Atkinson.

A. Committee meeting was held on Oct 20th 1948 the following members were present, Mr. G. W. Atkinson, (Chair) Mrs H. C. Swayne, F. W. Collyer, R. Goddard, A. Gilder, the Treasurer & Secretary.

Before commencing Business the Chairman spoke of Lady Margaret's illness, & felt sure the Committee hoped for a speedy recovery & asked the Secretary to write

Correspondence

to this effect:

The Secretary read a letter sent to Lady Margaret by Admiral Murray giving details for temporary alterations required by the P. H. D. C. pending the building of the new blockroom, & after some discussion it was decided to leave the matter in obedience, but the Secretary to get back of a small portable copier. The Youth Club requested the use of the small Hall for a Social on their club night Oct 28, also the use of the spare Institute notice Board, & both requests were granted. The Football Club was granted permission to change dates with the Girl Guides, but the Sec to state that clubs must keep to the rota dates in future.

Lighting.

The question of coloured lights being used at dances was next discussed, & after Mr. Goddard had quoted some figures it was proposed by Mr. Swayne, a charge of 10/- be made for their use, the number of Bulbs not to exceed 50, & to be no more than 25 Watts per Bulb. This being seconded by Mr. Collyer was carried unanimously (Revised 8/12/48.)

Damages

On the Treasurer reporting another chair being broken by the Youth Club, Mr Swayne proposed a letter be sent to the club Chairman pointing out the Management Committee's dissatisfaction of the manner ^{in which} the premises were used on club nights, also, the playing of Football in the Halls & the riding of cycles

all damages

on the paths must cease, otherwise the Committee would have to reconsider their future Bookings. Also in future to be dealt with by their own Committee, & not by the Management Committee. This was seconded by the Chairman & carried.

Barstake's
Report

Mr. Swayne also proposed the barstake to submit a monthly Report, giving details of any damage caused, by whom, & on what date & time. Carried.

Accounts

The following A/c were presented & passed for payment. Electricity. £ 3-10-2, Performing Rights £ 1-11-6.

Next Meeting

This closed the meeting at 8-45 P.M. Next meeting to be held on November 15th 1948 at 4-30 P.M.

Meeting for November 15th 1948 cancelled owing to various members inability to attend.

Chas. Atkinson.
Dec 8/48.

A Committee Meeting was held on December 8th 1948 the following members were present; Messrs G.W. Atkinson, (Chair) W. Golliger, St. Goddard, A. Fielder, Treasurer & Sec. Before the Committee commenced its Business a deputation from The South Club was met to discuss the complaints made by ^{the} Committee at their last meeting. After a discussion lasting half an hour the whole of the complaints were gone into, & the various recommendations made by both ~~the~~ The Committee & South Club were agreed to & the discussion ended to the satisfaction of all concerned.

Minutes

The Minutes of the last meeting were then read, found correct, & signed.

Arising from the Minutes a letter was read from Mr. H. Traubach regarding the extra charges for the use of coloured lights. Giving the Committee some idea of the cost, these entailed while in use, Mr. Fielder seconded the proposal of Mr. Goddard that no extra charge be made, but the number & wattage to remain as stated.

School Dancing
Lessons

The Head Teacher of C. Leon School wrote requesting the use of Book Halls for this purpose, & it was agreed that a charge of 5/- per Session be charged to cover our overhead expenses.

General Items.

The Secretary to instruct the P.R.D.C. to empty the cesspit

The Chairman recommended that the whole of the Institute Chair be overhauled & be repaired where necessary. Mr. Gelder asked could some heating arrangements be made in the Billiard Room, & the Sec to order a Ripping gate Stove for the purpose also to get 2 sets of Darts & 1 Doz Table Tennis Balls, for use in the Club. the caretaker to be responsible for these against loss. The Club Tournament Prizes to be as follows 1st 10/-, 2nd 7/6 - 3rd 5/-.

Accounts:

The following were passed for payment. Messrs Stone (Fuel) £6-14-9, Wireless Licence £1-0-0, Rates £10-12-6, Chalwin (lighting) £21-14-6, Mr. Porter 8/- (Refreshments) Tournament Prizes £1-2-6.

This closed the meeting at 9-0 P.M. The next meeting to be held on January 12th at 4-30 P.M.

C.W. Atkinson.
Jan 12/49.

Minutes of
Last Meeting.
Arising from

Correspondence

General Items

A Committee Meeting was held on January 12th 1949 the following members were present Messrs G.W. Atkinson (Chair) H.C. Swayne, W. J. Collyer, St. Goddard, W. Gilder, Treasurer & Secretary.

The Minutes of the last meeting were read, found correct & signed

The Chairman stated he had heard from the Education Authorities regarding the charge made for the use of the Halls for School Dancing Lessons. He had replied, stating what the charges were for, we are now waiting for a reply. A date has now been fixed for an inventory to be taken, this being Jan 20th. The Chair's wanting repairs number about 30 and the Sec. to ask Mr. H. Lambert to do this if he can.

The Secretary read letter from Mrs. Maubach regarding a Clothes Post alleged to have been broken during a dance, but after some members had aired their views Mr. Swayne proposed nothing be done in the matter & was carried. A letter from Lady Margaret was read & the Committee expressed their appreciation Mr. J. Porter applied for the free use of the Halls for the Children & Old Folks tea, also the Sec applied for the South Club. Childrens Tea both requests were granted. A Roof Leak.

was reported & same to be repaired by Mr. G. Kille. The Treasurer was asked to get 10 new packs of cards for Whist making the total up to 30 packs. The Sec. to write to the new Vice giving the date of the next meeting. The Committee expressed their satisfaction after viewing the Leo Out Store in the Billiard Room. Mr. Maubach be asked to fix the Electric cable which is hanging over the Entrance door.

Accounts

The following were passed for payment Mrs. Fortis 8/-, Land Tax £6-15-0, Pithers, £1-19-9 & Mrs. Bassett £6-6-0.

This concluded the whole of the Business the meeting closed at 8-45 PM the next to be held on February 9th at 4-30 PM.

W. G. Collier

9/2/1919. Vice Chairman

A Committee meeting was held on February 9th 1919 the following members were present Messrs W. G. Collier (Chairman), H. C. Payne, W. Goddard, A. Fields, The Secretary & Treasurer. An apology was given for G. W. Atkinson owing to urgent business.

Minutes

The Minutes of the last meeting were read & found

correct & signed.

Missing from Minutes

The Inventory having been taken it was found that of a total of 41 Sups, 21 were broken. Mr. Goddard proposed the number be made up to 42 & the Purses to the same number seconded by Mr. Fields & carried. Mr. Maubach has now refixed the Loose Electric Cable over the entrance door. Mr. St. Lambert has undertaken to repair the broken Chairs which number 30.

Correspondence

A letter was read from the Watlooville Motor Club thanking the Committee for the use of the Hall for their dance & enclosed a Donation of £1-1-0 to the Funds. Mr. Payne asked the Sec. to reply in a suitable manner expressing the Committee's thanks.

Coretaker Report

A very bad Leak in the Valley Gutter the Sec. to ask Mr. G. Kille to repair same as soon as possible. The Coretaker asked did the Local Band have permission to play in a new Instrument they were now using. The Secretary was asked to get the points in question wired separately to an independent switch & the Persons ^{who} required this Instrument to be used must pay 6d. per Hour for Current used. Proposed by Mr. Payne seconded by Mr. Goddard carried unanimously.

Classroom

Mr. Payne felt we should endeavour to get something done regarding the new Ladies Lavatory in view of the fact we can now spend up to £100 without a licence & the

to write Mr. Pitt asking for suggestions, seconded by Mr. Goddard this was carried.

The British Legion enquired through Mr. Goddard whether the Hall could be used for a Social at the Whist Drive charge of 12/6 Plus 5/- Carriage Fee this was granted providing the Hours were no longer than that taken by a Whist Drive but the Legion Secretary to write the Committee Sec. applying for same.

Chairman

The Rev. A. St. Watkinson was appointed Chairman in Mr. G. W. Atkinson place who only took the Chair temporary. The Vicar suitably replied & hoped the same Committee were re-appointed at the next General Meeting.

Accounts

The following were passed for payment
Thurston & Waltham £1-13-0 A. G. Luther 11/4.

This concluded the Business the Meeting closed at 8-45 P.M. The next Meeting to be held at the Vicarage on March 9th at 4-30 P.M.

9-3-49. A. St. Watkinson
Chairman

Minutes of Last Meeting

Correspondence

Other Business

A Committee Meeting was held on March 9th 1949 at the Vicarage, the following Members being present: Rev. A. St. Watkinson (Chair) Messrs A. C. Payne, W. F. Collyer, A. Goddard, A. Liddle, Treasurer & Secretary.

The Minutes of the last Meeting were read, corrected & signed.

Arising from the Minutes the Sec. gave a brief outline regarding the Ladies cloakroom & progress made & the Secretary was asked to press on with the matter. The has now affected repairs to Roof Valley Gutter & seems to be satisfactory.

The Secretary stated he had received a cheque £35-0-0 this being the Allocation given to the Vicar out of the Profits of the Hampshire Pie Scheme & that has been given to the Re-building A/c. The Secretary was asked to suitably reply.

The catering arrangements having proved successful it was agreed Mr. Potts should carry on for a further 12 months. The Secretary's expenses were examined & for payment & the Rebuilding Fund also passed as satisfactory, subject to this being audited.

The Chairman having heard from the Education Officer regarding School Dancing lessons in the Large Hall it was

decided to allow the Hall to be used, with a ^{fire} if necessary, until the meeting of the School Managers & the motion was carried. The Secretary having told the Committee of his alteration of Bookings owing to Holy Week it was decided to allow the Rola accordingly the Sec. to cancel the alterations already made, to allow the Cricket Club to have Easter Monday this being their recognised Booking.

Accounts
~~~~~

The following were passed for payment:  
Co-operative Socy. £1-8-0, W. Stone £6-14-8, Mr. Holts £1-1-9. Messrs Childs £1-12-6, Mrs Wyma Expenses £4-15-0.

It was decided to hold the Annual Meeting on March 30<sup>th</sup> at 4.30 PM. This concluded the Business & the Meeting Closed at 8.45 PM.

20-4-49. C. H. Watkins.  
Chairman

The Annual General Meeting was held on March 30<sup>th</sup> 1949 at 4.30 PM. the Management Committee being present with 28 Other Members

The Minutes of the Last General Meeting were read, found correct & signed by the Chairman Rev. A. N. Watkins

The Chairman thought the Fluorescent lighting

Minutes  
~~~~~

Arising
~~~~~

should be altered, the present light being too white, & he suggested getting something which would <sup>give</sup> ~~make~~ the Public a more natural appearance this being seconded by Major Am. Robinson was carried. The Youth Club charges we again criticised the Chairman thought them excessive & this to be discussed at the next Committee meeting.

Reports  
~~~~~

The Secretary gave a summary of the work the Committee had done during the past Year including the progress made in connection with the new cloakrooms stating work on them would commence shortly.

Accounts
~~~~~

The Treasurer of the General Expenses A/c next read his Report & a good Profit was shown on the Year working & after all charges were paid showed a Balance in hand of £230 which included the previous Year Balance

The Secretary concluded the A/c's stating the Re-Building A/c showed a Balance in hand of £410-4-10. Whole of the A/c's & Report were adopted as very satisfactory. The Chairman in thanking the Officers concerned thought the Balance Sheet should be accessible to Members at least Ten Days before the General Meeting to enable them to examine them & the date for the closing of A/c's to be considered at the next Committee meeting

Election of  
~~~~~  
Committee Officers
~~~~~

The whole Committee including the Secretary & Treasurers were again re-elected en Bloc every Member



present showing their approval with one exception  
Proposed Mrs Crochford seconded by Mr. Maubach.  
The proposer for the Sec. being Mr. Stevens & for the  
Treasurer Mr. Collyer.

Other Business

The Chairman stated he would like the Women  
Members catered for in some way after Mr. J. Porter had  
raised the question. Miss Hopkinson suggested forming  
a series of Socials etc fortnightly giving this 6 months  
trial. Members to be free & the public pay a small  
admission fee. This matter to be gone into as soon as  
possible. Miss Hopkinson thought something might be  
done with regard to the Profit in hand to the Billiard  
Table which has got into a bad state. Mr. G. Atkinson  
gave his opinion that a good Second hand Table would be  
a better proposition than repairing the old one. This to be  
considered in Committee. Mr. Gilder then asked could  
the raised portion in the Billiard Room be removed, but  
Mr. Maubach ~~replied~~ said should this be done non-playing  
members would be unable to watch the game in progress  
& the suggestion was turned down.

At's.

The following were passed for payment, Insurances (Fire  
Public Liability & Workman's Compensation) £4-11-0 Messrs  
Seaward (Cartage) 5/- G. Lillie (Roof etc) £2-11-6. Makemson

& Lunt. £5-14-6 for work in connection with Deeds etc.

This concluded the business & the meeting closed  
at 9-0 PM. Next Committee meeting to be held at the  
Vicarage at 4-30 PM on April 20<sup>th</sup> 1949.

A. H. Warriner.  
29.3.50.

A Committee meeting was held at the Vicarage  
on April 20<sup>th</sup> at 4-30 PM the following members were  
present: Rev A. H. Warriner (Chair) Messrs G. W. Atkinson  
H. C. Swain, W. G. Collyer, H. Goddard, A. Gilder the Treas.  
& Secretary.

The Minutes of the last Committee meeting were read  
found correct & signed.

The Chairman raised the question regarding South  
Club charges saying they seemed to be excessive, & after  
a lengthy discussion at which no decision was made, Mr.  
Goddard proposed we should wait & hear from the South  
Club Committee. The closing of the Institute during the  
Holy Week was next discussed but no decided answer  
was given the matter being deferred to a later date as  
the Chairman thought he may find a solution in the  
near future. The School use of the Hall was also  
left over for the Meeting of the School Manager.  
The Secretary was asked to write the lighting contractor

Lady Margaret

Minutes last meeting

~~Minutes of last meeting~~

Arising from

Minutes



Arising Contd.

with a view to obtaining a softer light than there is now at present. A letter asking Dr. Charles Budden for a formal letter of resignation from the Chairmanship & Trusteeship with a view to the Trusteeship being handed over to the Public Trustee. After Lady Margaret had told the Committee of her conversation with her son explaining the procedure of the Public Trustee the Secretary was asked to make the necessary arrangements for the transfer & so dispense with the need of new Deeds of Assignment on future occasions when new Appointments were made. This decision was carried unanimously. In future the A/c's will be closed on Jan 31<sup>st</sup> each year to enable all members of the Institute to receive a copy of the Audited A/c's one clear month before the Annual Meeting & Mr. Mott be approached with a view to his auditing the Books. Proposed Mr. Swain 2<sup>nd</sup> by Mr. Atkinson.

Correspondence

Letters were read from Mrs. P. Blackman & the caretaker regarding the charges of a wedding held on Easter Monday & The Bill for same to be sent as soon as possible P. G. W. Atkinson 2<sup>nd</sup> H. Gaddard.

A letter from Mr. Pitt the Architect was read explaining the additional charges to be made

owing to the increased costs of material. The extra cost would ~~be~~ be approximately £102. excluding the Kitchen & Store Room as this now been done away with. An estimate for the renewal of the Pasting Fence from Messrs Abusrowes being £14-5-0 was passed as satisfactory providing the Sec. was assured of the main Posts were to be of Oak P.G.W. & carried.

Other Business

A letter be sent to Mr. Maubach asking him when he would be giving up the Tenancy of Institute <sup>House</sup>. The following Rule was made. "All Children under the age of Fourteen Years attending Socials must be off the Premises not later than 10 P.M.". The Secretary to obtain estimates for repair of the Billiard Table. After the Sec. had given details of the Revenue of the Billiard <sup>Room</sup> these being ruled out as incorrect Mr. G. Atkinson thought a good second hand Table would be cheaper.

Accounts

The following were passed for payment W. Stone 18/8.

This concluded the Business & the meeting closed at 9.45 P.M. Left meeting May 18<sup>th</sup> at 4.30 P.M. at Vicarage

18. 5. 49.

A. H. Watkins



A Committee Meeting was held at the vicarage on May 18<sup>th</sup> at 4-30 P.M. The following members being present Rev. A. St. Wathins (Chair) Messrs G. W. Atkinson, H. C. Swain, Lady Margaret Nicholson, Messrs W. F. Collyer, H. Goddard & Agnew. A. Gilder. Treasurer & Secretary. Minutes of last meeting found correct.

arising from  
the minutes

The Secretary gave further details with reference to the Trusteeship & read the correspondence from Messrs Maherness & Hunt whose advice was, the Charity Commissioners would be the best thing possible to save any further expense with regards to renewing deeds of assignment when new Trustees were appointed. After some discussion it was decided to carry on as before & so dispense with the Charity Commissioners.

Mr. Maubach stated in his reply to the Secretary's letter asking for possession of the caretaker's house, he would move when a suitable house became vacant in the village. Mr. Swain says no reason why the Tenant should not pay some of the extra rates & instructed the Sec. to make further enquiries.

Messrs. Aburrows had written stating the fencing supports would be of seasoned Oak. Messrs. Playgears estimated the cost of renovating the Billiard Table as from £42- to £45, but suggested arranging a meeting with the Committee & the following members will meet

Correspondence

Other Business

their Representative at 11-0 AM on June 3<sup>rd</sup>. The Chairman Messrs Swain, Collyer, Gilder, Porter & Sec.

The Secretary of the George Inn Darts Club asked permission to be included on the rota for dances. Mr. Gilder also requested the inclusion of R.C. for the same purpose, & it was left to the Unity members to sanction this subject to confirmation of the request.

The question of cycles being stacked near the pathways was raised by Mr. Gilder & the Chairman suggested a delegation should view the grounds with a possibility of fixing some racks as suggested by Mr. Collyer proposed by Lady Margaret seconded by Mr. Atkinson. The Sec. to ask the Police to make arrangements to have some supervision of the people leaving the Saturday night dances to abate the noise caused.

Mr. Pingham asked for the use of some chairs for a Social to be held at St. Andrew & the request was granted.

This concluded the business & the Meeting closed at 9-0 P.M. Next Meeting June 22nd at 4-30.

On June 3<sup>rd</sup> members of the Committee met Mr. Playgears at the Institute to go into details regarding the repair of the Billiard Table. Mr. Playgears advised the Committee to have the Table thoroughly overhauled, at a cost of £50-0-0 this amount to cover



all new Rubber Cushions, new Smoker Pockets recovered with No. 1 A Cloth & the Legs to be repaired where necessary & the repairs to be taken in Hand on June 12<sup>th</sup>.

An extra ordinary meeting of the Trustees & Sec. was called on June 10<sup>th</sup> to discuss the future Trusteeship in view of further details sent to the Secretary by Messrs. Macharness & Lunt. This will be given further discussion at the next Committee meeting on June 22<sup>nd</sup>.

A. H. Watkins

Chairman. 22.6.49.

A Committee meeting was held on June 22<sup>nd</sup> at 4.30 PM at the Vicarage the members present were Rev A. H. Watkins (Chair), Messrs N. C. Swaine, W. F. Collyer, H. Goddard, A. Fildes, Treasurer & Secretary. Lady Margaret sent an apology for her absence.

The minutes of the last meeting were read, found correct & signed.

The Chairman having stated the Trustee's views regarding the future Trusteeship, the Secretary was asked to read the Circular received from Messrs. Macharness & Lunt, outlining the advantages of vesting the Institute in the Official Trustee & after discussion Mr. N. C. Swaine proposed

arising from  
the minutes

"the Institute should be vested in the Official Trustee" this being seconded by Mr. A. Fildes was carried unanimously, the Sec. to make the final arrangements for transfer.

A letter from Mr. J. F. Pitt was read outlining the requirements of the Local Sanitary Inspector regarding the catering arrangements & the temporary work that would have to be carried out should the licence for the whole of the new work not be granted. The Committee then examined the Plans & as some details were not very clear, it was suggested the Chairman & Secretary should meet the Architect on the site & discuss the whole thing with him.

The Home Guard asked permission to change their Dance Night in view of their Annual Outing falling on the same date & was granted. The Secretary told the Committee some Billiard Quos had been taken by Messrs. Hargreaves to have screw tips fitted without their sanction & Mr. Swaine stated the Persons responsible would have to pay this off out of their Pocket. Dr. Clifford asked could the new Lavatories be fitted with Plot Meters to avoid abuse of same but this proposal was turned down as also was Mr. Maubach Lighting proposal.

The Secretary proposed in view of the decreasing membership of the Institute an Annual Dinner

Correspondence

Other Business



be given & this was met very favourably by all & the Chairman proposed a Committee be formed to make out a Winter Programme, the following members to make this Committee, The Chairman Secretary, Treasurer Messrs Collyer, Goddard & Fielder, & perhaps Lady Margaret the first meeting to be held at the Vicarage on July 20<sup>th</sup> at 4.30 P.M.

This concluded the Business & the Meeting closed at 8.45 P.M. No date being fixed for the next Committee Meeting.

A. H. Watkins  
17.8.49.

A meeting of the Social Committee was held at the Vicarage on July 20<sup>th</sup> at 4.30 P.M. the following members being present, Rev A. H. Watkins (Chair) Lady Margaret Nicholson Messrs W. F. Collyer, H. Goddard, A. Fielder, J. Porter, H. Lidgum.

The Chairman having given a brief outline of the work to be carried out by the Committee dates were fixed for various events, the commencement will be on Oct 3<sup>rd</sup> 1949 with the Harvest Supper & then fortnightly during the Winter months.

Age of members No member will be accepted under the Age of 16 Years & the Fee to be Four Shillings per Annum.

It was proposed by the Sec a letter be printed

giving details of the Committee intentions & sent together with a Letter Card to all members both old & present with a view to increased membership & this was unanimously carried.

After discussing various items for the programme Mr Collyer proposed the following "It be left to the Chairman to contact various concerns with a view to obtaining Speakers Etc & report to the Committee when convenient" This was carried as a whole & concluding the Business.

The Chairman said how concerned he was with regards the Dust Ect getting on the Billiard Table Cloth & hoped the Committee would agree with him & purchase a cover for same. Mr Collyer proposed, Seconded by Mr Goddard that Mr Porter be authorised to purchase material & get same made up. Carried.

The Chairman next asked would it be possible to have the Small Hall one night per week say Friday for the Senior Section of the South Club the charge to be 3/6 per night. This matter to be decided after consideration by the G.C. Committee.

This concluded the whole of the Business the Meeting closed at 9.0 P.M. The Management Committee to meet on Aug 19<sup>th</sup> at 4.30 P.M. at the Vicarage.

17.8.49. A. H. Watkins Chairman

Billiard Table  
insurance



A Committee Meeting was held at the Vicarage on Aug. 14<sup>th</sup> 1949. The following members were present:  
 Rev. A. St. Watkins (Chair) Lady Margaret Nicholson,  
 Messrs G. W. Atkinson, St. C. Swaine, A. Filder, J. Porter  
 & Secretary. Apologies were from St. Goddard & W. F. Collyer.

Arising from  
 the Minutes

The Treasurer stated a cloth had now been purchased for covering the Billiard Table. The Secretary to ask Messrs Hargreaves to condition the Table twice yearly, in September & March. It was decided Mr. Porter <sup>should</sup> provide the Dinner for the Institute Members on Oct. 3<sup>rd</sup>, when all members will be invited free to this & all subsequent meetings, but members may bring friends to other events at a small charge. The Chairman & Secretary to complete the Autumn Programme & get same Printed & sent to all members as soon as possible.

Block room

The Secretary asked why a portion of the Roof of the New Building has been left open & he was instructed to write Mr. Pitt on the matter.

Complaint

The caretaker reported the unruly conduct of the Pig Club Dancers & the nuisance caused by the motor cycles left in the Grounds. After some discussion it was decided no motor cycles be allowed on the premises, the Secretary to inform the various organisations to this effect; also to

state, that in future only efficient M. C.'s to be used when Dances are held, & the Rule regarding Intoxicating Liquor must be strictly adhered to. Should any organisation continue to disregard the Rules the said Club to be suspended.

Other Business

The Glens Show secretary asked, was it possible to book two or more dates ahead for Whist Drives, with a view to raising funds to enable them to wipe out a large deficiency caused by bad weather at their last two Shows. This was granted.

The British Legion also enquired could they book the first Monday in every month for Concerts; & the Sec to write them pointing out the Monthly Booking <sup>rule</sup> & to make arrangements with the caretaker in the usual manner.

This concluded the business & the meeting closed at 9-15 PM. the date for the next meeting to be decided later.

A. H. Warkins  
 Chairman.

21.9.49.



A Committee meeting was held at the Vicarage on Wednesday 21<sup>st</sup> September 1949 at 4-30 PM the following were present: Rev A. H. Watkins (Chair) Lady Margaret Nicholson Messrs G. W. Atkinson, H. C. Swain, W. F. Collyer, H. Goddard. The Treasurer & Secretary.

The minutes of the last meeting were read, found correct & signed.

Arising from the  
minutes

Mr. Swaine gave details of his meeting with the Architect regarding the Portion of the Cloakroom roof left open & explained this had to be so to comply with the Byelaws. The Secretary then stated the Builder has now received the Window Frames & will complete the new building in the shortest time possible.

The British Legion again enquired about concert booking & on Mr. Atkinson proposing Mr. Swain seconding their request was granted to book ahead on applying to the Secretary.

Letters were read from the Performing Rights Soc. also Messrs Machadon & Lunt regarding the increased charges required by the P. R. Socy. & after some discussion the Sec. was asked to enquire from various Hall Secretaries whether they paid any charges for Dances etc.

It was decided to hold The Poppy Fund Week from Nov 9<sup>th</sup> to Nov. 12<sup>th</sup>.

Correspondence

East Hag Poppy  
Fund

Social Committee

It was agreed on the evening of the Harvest Supper. the Doors should open at 4-0 PM to enable the Supper to commence at 4-30 Sharp. The Secretary to get a Pianist, also a comedian to entertain members afterwards. The Sec. gave details of the Film Show to be given later & this was eventually agreed to. Further Items on the Programme to be discussed at the next meeting.

Other Business

The Treasurer asked for 12 Sparc Cue tips & 2 Dog Labb Tennis Balls & this was granted, but the Treasurer was asked to try & prevent wilful damage caused by some members to club property.

The meeting closed at 9-0 PM having finished all Business. Next meeting to be at the Vicarage on Oct 26<sup>th</sup> at 4-30 PM.

A. H. Watkins  
26. X. 49.

A Committee meeting was held at the Vicarage on Wednesday 26<sup>th</sup> October 1949 the following members were present: Messrs A. H. Watkins (Chair) W. Collyer, H. Goddard, H. Tilden Treasurer & Secretary. An apology from Lady Margaret for her absence was read.



Trustship  
=====

The minutes of the last meeting were read, found correct & signed.

After the names of Capt. D. Nicholson & Major Hopkinson had been put forward, the matter was discussed & on Mr. Collyer proposing Capt. Nicholson be approached Mr. Goddard seconded & was carried, the Secretary to write explaining the meetings were monthly & the Trustees were expected to be present at all the meetings. The Sec. was asked to write Mr. H. C. Lacy thanking him for his close cooperation over very long period.

Future Bookings  
=====

After the Committee had been told how the British Legion had reacted after the special concessions had been given them it was decided to grant an open period from Nov 1<sup>st</sup> to Dec 31<sup>st</sup> for Bookings, but from Jan 1<sup>st</sup> 1950 the Monthly Booking Rule will be strictly adhered to.

Repairs  
=====

The Chairman, Mr. Collyer, Gulde, Sec. & Treasurer decided to survey the South Wall of the Hall to ascertain what repairs were necessary to prevent water getting inside to the flooring & to meet at the Institute on Thursday the 24<sup>th</sup> at 11-11.5 A.M.

Cloakroom  
=====

The Sec. gave a summary of his inspection of the new Building & the Committee expressed their grave concern over the unsatisfactory manner in which the work had been

Other Business  
=====

carried out & it was decided the following members should meet Mr. Pile on Monday Oct. 31<sup>st</sup> at 11-00 A.M. The Chairman, Secretary, Treasurer & Mr. Collyer.

Mr. Bradbach had written & stated the Electrical work on the new Cloakroom was completed at a cost of £15-0-0 & was passed for payment. Mr. Gulde ~~having~~ having stated some facts relating to the East Green Dart Club the Sec. was asked to obtain the legal view of the matter. The Sec. said he was in touch with the Cinema Co regarding payment to the Performing Rights Soc. & hoped to report at the next meeting. The Treasurer enquired the position regarding the School charge for the Staller & the Chairman promised to see into this.

Social Club  
=====

The price of admission to the lecture "Light through the Ages" to be 1/- pence, with Refreshments at the Interval. At the Social Evening on Nov 14<sup>th</sup> the charge will be Adults 1/- & Children 6<sup>d</sup> & Refreshments will be obtainable also. The Chairman, Mr. Goddard together with Mr. Thorne to be the organisers. Mr. Potter agreed to ask the Band for their services. The Social to commence at 4-30 & end at 10-0 P.M. Proposed Mr. Goddard 2<sup>nd</sup> by Mr. Collyer & carried unanimously.

The Business having been completed the meeting closed at 9-11.5 P.M. Next meeting Nov. 23<sup>rd</sup> at 4-30 P.M.

23. XI. 49

A. H. Watkins  
Chairman



A Committee Meeting was held at the Vicarage on Nov 26<sup>th</sup> 1949 at 4.30 PM. the following members being present Rev A. H. Waltham (Chair) Lady Margaret Nicholson, Messrs G. W. Atkinson, W. F. Collyer, H. Goddard, A. Fielder, Treas. & Sec. An apology was given for Capt. D. Nicholson's absence.

The minutes of the last meeting were read, found correct & signed.

The Sec stated he had asked the Architect to get the Builder to complete the work as soon as possible. Mrs Porter has replied to the request in respect of the adjoining wall & does not wish the walls to join.

All future Committee meetings will be held on the third Wednesday of each month & the Annual Meeting on March 29<sup>th</sup>.

Correspondence was read & Diagrams shown to the Committee from Mr. J. Gatten of the P. & F. Co. & after some discussion Mr. Atkinson proposed the Sec should get a firm estimate for the whole of the work. & Mr. Fielder on seconding the proposal suggested the matter be left in the hands of the Chairman & Secretary providing the estimate was reasonable. The Chairman stated he would like to see the work completed by Christmas.

The Secretary asked could the Broken Mirrors in the Small Hall be made into two mirrors the smaller one

Block room

Future meetings

Proposed lighting of Hall

Other Business

for use in the new cloakroom the larger one to remain in the small Hall & this was agreed upon. Mr. G. Little be asked to do this. A Request from the Treasurer for free use of the Hall for the Children's & Old Folks Christmas Tea was granted. The Sec said the Lavatory Seats were now complete & ready for use.

Social Committee

For the Brain Trust the Chairman said he hoped to be able to have the following Capt. Cardew, Mrs. Pitt, Mr. J. Berry & Mrs. Hamilton. admission free to all. For the Community Sing Social on Dec 12<sup>th</sup> the admission to be Adults 1/- & children 6<sup>d</sup>. & Mr. Plandford be engaged as pianist.

Having completed all business the meeting closed at 9-0 PM. no date being fixed for the next meeting.

A. H. Waltham

23.1.50.

A. Committee Meeting was held on January 23<sup>rd</sup> 1950 the following members were present Rev A. H. Waltham (Chair) Lady Margaret Nicholson, Capt. D. Nicholson, Messrs G. W. Atkinson, H. Goddard, A. Fielder, Treasurer & Secretary.

The minutes of the last meeting were read, found correct & signed.



Arising from the  
Minutes

Correspondence was read from Mr. <sup>do</sup> G. Catten, of the B. Y. H. Co. who stated he could not do the Electrical work required by the Committee, but would supply the Fluorescent fittings for the Large Hall. It was agreed to get estimates for the Stage lighting, & the Contractor of this be asked to fix the Hall lights at the same time. The Sec to obtain estimates from Mr. Maubach & Mr. Randall, & Mr. Atkinson proposed, the Chairman & Secretary be left to decide on the choice of estimates, providing they were reasonable. Seconded by Mr. Fields, this was carried unanimously.

new Kitchen

The Committee agreed this new addition be pushed ahead, as there was a possibility of the Licence being revoked if a start was not made very soon, as the Kitchen will take up the whole of the existing Pathway, Mr. Atkinson stated the new Pathway should be made permanent.

This was carried as a whole

Other Business

The Secretary asked for a Ruling on Holy Week closing & it was decided to close the Institute on the Friday & Saturday. A notice to be displayed the cloakroom stating the Committee will not be responsible for loss or damage while it is in use, also the word "Ladies" be painted on the Wall to save confusion in the future

Mr. Rille be asked to renew the Bolts on the entrance doors, to allow the side door to swing outwards to comply with the regulations relating to Entertainment Halls. & to renew the lock on the Tenants Door. The Band Leader be approached regarding the removal of their Instruments after Performances. The Account Books of the Institute to be closed on Jan 31<sup>st</sup> & same to be Audited as soon as possible after this date. Mr. Hollis's bathing licence was renewed for the ensuing twelve months.

This concluded the business, the meeting closed at 9-0 P.M. Next meeting to be held on February 15<sup>th</sup> at the Vicarage at 4 30 P.M.

A. H. Watkins

Chairman. 15/2/50.

A Committee Meeting was held on Feb 15<sup>th</sup> 1950 the following being present Rev. A. H. Watkins (Chair) Lady Margaret Nicholson, Messrs G. W. Atkinson, Collyer, St. Goddard, A. Fields, Treasurer & Secretary. An apology was read from Capt. D. Nicholson.

The Minutes of the last meeting were read found correct & signed.



Arising from  
the Minutes

new Kitchen. It was proposed by Mr. Fiddle & seconded by Lady Margaret that Mr. G. Atkinson should meet Mr. Swan, the Sanitary Inspector & discuss the matter fully with a view to getting the work commenced.

The Sec. had correspondence from the P. R. Soc. who were willing to accept half of the original Amt. asked for namely £6-10-0 & the Sec. stated he had made them an offer of £2-10-0 per year & then to remain a flat charge per year.

Secretary's Opinion

These expenses were examined & found to be satisfactory, & in view of the progress made by the Committee during the past year an honorarium of £10-10-0 was made to the Secretary. The Rebuilding Fund A/c was next examined & also proved to be satisfactory & as this A/c would be unable to meet its obligations, it was decided to transfer £150 from the General Expenses A/c after the General Meeting. Both A/c's to be printed & posted to members 10 days before the G. M. is held, proposed by Mr. Goddard & seconded by Mr. Fiddle & carried.

Other Business

Mr. Collyer asked could something be done with the Pathways which had got into a bad

state & it was decided to get Mr. Rille to construct same as soon as possible.

On the Thursday following the meeting the following met Mr. Swan at the Institute, The Chairman Mr. G. Atkinson & the Sec. & discuss the Kitchen at great length afterwards meeting the Architect. It was then decided to change the Builder. Eventually Mr. Mills of Blanford who estimated the job at £243. was given order to proceed at once.

A. H. Watkins.

1914/150.

The Annual General Meeting was held on Wednesday March 29<sup>th</sup> 1915. the Rev A. H. Watkins in the Chair. All Committee Members were present also 32 other members.

The Minutes of the last A. G. M. were confirmed & signed as correct. & matters arising from these were dealt with in the Secretary's Report.

After the Secretary had given his report, the Chairman (the Treasurer being absent through illness) explained the A/c's to members who approved of them as being very satisfactory.

The Chairman after explaining the old Committee



wished to be elected singly. Mr W. G. Blackman thought that as the present Committee had done so well during their term of Office they should be re-elected en-bloc, this being seconded by Mr B. M. Cross was put to the vote, the result being 19 for & 6 against & the motion was carried.

Mr. Gilder proposed & Mr. Collyer seconded the reelection of the Treasurers & Capt. D. Nicholson proposed & Mr. A. Gilder seconded the re-election of the Secretary.

Some members thought the Billiard Room if sufficiently heated would do much to increase the use of same.

This concluded the Business & the meeting closed at 8-45 PM.

A. H. Watkins

28/3/51.

A Committee Meeting was held at the Vicarage on April 19 1950. The following members being present. Rev. A. H. Watkins (Chairman) Messrs G. W. Atkinson, Collyer, Goddard, Gilder, Treasurers & Secretary. Apologies were given for Lady Margaret Nicholson & Capt. D. Nicholson.

The Minutes of the last Committee Meeting were

Minutes

read, found correct & signed.

After considering correspondence from the P. R. Soc. the Sec. was instructed to send them a Cheque for £2-10-0 & await the results instead of sending £6-10-0 as requested by the Society. Mr. Little's offer for concreting the Pathways was presented & passed for payment. A letter from Messrs. Hacham & Son, with regard to the Tenant was next dealt with, & the Secretary was asked to further get full information with a view to obtaining possession, but in the meantime to have a notice served on Mr. Hacham informing him of the extra charge on his Rent in respect of the Rate's increase amounting to 2-10-0 weekly.

The Chairman told the Committee of Mr. Holt's request regarding the use of the Institute for Polling purposes & after discussing the whole question the following resolution was passed "The Hall could be used for Polling purposes provided the Hall was not Booked & the caretaker's fee was paid by the party concerned." Proposed by Mr. G. Atkinson, 2nd by Mr. Goddard & was carried. The Sec. to inform Mr. Lufford to this effect.

It was decided to continue paying the Insurance

Arising from

Other Business



Company s/- Per Year on the Employer Liability Policy in respect of the caretaker after the Secretary had read correspondence on this matter. After the Committee had been told of the negligent manner in which the Electrical wiring had been connected to the prose Board & meters by various contractors Mr. Atkinson proposed the Electrical Authorities be approached with a view to having the whole system examined & report come at the next meeting. Carried.

The Secretary & caretaker having explained the trouble they had had at the last concert held regarding the stage lighting, the Chairman thought the matter could be left to the Secretary to deal with this when the occasion arose.

The meeting closed at 9-0 PM. the Committee to meet again on Wednesday May 17<sup>th</sup> at 4-30 PM at the vicarage.

A. H. Watkins

21.6.50.

at 4-30 PM

Caretaker

House

Agreement for

House

Wages

An extra-ordinary meeting was held on June 14<sup>th</sup> 1950 the following members were present Rev A. H. Watkins (Chair) Mr. G. W. Atkinson, Lady Margaret Nicholson, Messrs W. T. Collyer, A. Goddard & the Secretary.

After the Chairman explained why the meeting was called, he then read Mr. G. Skille estimate for the repairs required in the caretaker's house which would cost £28-10-0. The Sec. asked for details regarding the financial position explaining why, & after some discussion the estimate was passed with one exception, re printing of Plans. Proposed G. W. Atkinson 2nd by W. Collyer. Regarding the outside work the Secretary was asked to contact Mr. Miller of Clarendon to give the Committee his views on the structural state of the West Wall.

It was unanimously agreed the Chairman & Sec. should see Messrs. Mackerness & Hunt with regards the legal agreement to be signed between the Committee & caretaker on the latter taking over the whole of the House with the exception of one room downstairs which will now revert back to a Committee Room as used to be the case.

These to remain at £26-0-0 per Year plus the whole of the caretaker's fees, the said fees to be paid to the Treasurer who will then pay the caretaker monthly



by cheque, the caretaker signing for same in a Book to be called the Wages Book, & this to be placed on the table at every Committee Meeting with a statement showing the amount payable to the caretaker, Cheques for this to be signed in Committee. Proposed by G.W. Atkinson seconded by N. Goddard & carried.

Other Business

Mr. Lufford, the Rating Office, be approached to see whether any reduction in Rates could be had in view of the fact that we were now drawing no rent from the House. The Halls were not to be used on Sundays for entertainment or for the serving of Refreshments under any circumstances. The Electricity Board be asked to send a Representative to the meeting. It was agreed that no member of the Committee or employee, be allowed to Book the Halls without the Committee consent. The Chairman having expressed his pleasure in seeing the Secretary taking up his work again after his recent illness it was agreed all matters concerning the Institute should again be transacted through him.

The meeting closed at 9.45 PM next meeting to be held on June 21<sup>st</sup> at the Vicarage.

A. H. Watkins.

21. 6. 50.

Chairman

A Committee Meeting was held at the Vicarage at 4.30 PM on Wednesday June 21<sup>st</sup> 1950. Members present were, Rev A. H. Watkins (Chair) Lady Margaret Nicholson Messrs W. & Collyer, N. Goddard, W. Liddle, Treasurer & Secretary.

The Minutes of the last two meetings were read, found correct, & signed.

The Chairman having explained details of the Interview he had had with Messrs Mackerness & Dent regarding the caretaker's agreement etc. The Secretary read out the proposed duties of the caretaker to be incorporated in the agreement which were passed as satisfactory, the draft to be shown to the caretaker & if accepted, to be forwarded to the Solicitor to enable them to make out the Agreement.

Mr. Dawson of the Southern Electricity Board gave a brief outline of the requirements necessary to make the lighting of the Institute Premises safer after discussing the various problems it was decided to let the S. E. B. carry out the whole of the work at their own convenience with the exception of the Gent's Lavatory & the Entrance Lights, which shall be done immediately total estimated cost is £25.

The Sanitary Inspector enquired as to when the covers over the cesspit would be seen to, & the Secretary was asked to write Mr. Miller on the subject & to inform.

Arising from  
the Minutes.

Correspondence



P. A. D. C. to this effect: The East Meon Dist. Club. to be informed that the Institute Piano cannot be hired out on any occasion. The Secretary next read a letter from the Council Clerk explaining the Hiring of Halls for Polling purposes. After discussing the matter fully Mr. J. Collyer proposed the following resolution: "That a notice be exhibited to the effect that should the Hall be required for Polling purposes, any engagement for that date will be automatically cancelled." 2nd by Mr. Fielder this was carried.

Other Business

The Chairman asked for the loan of some Card Tables for the Vicarage Garden Fete & was granted. Mrs. J. Porter was asked to engage a cheaper Band if possible for the Institute Dance to be held on June 24th. The Secretary to write & asked the Cornacks Band to remove their Instruments after each performance.

Having concluded the whole of the Business the meeting closed at 9-30 PM. Next meeting to be held on July 26th at the Vicarage.

26/7/50. A. H. Watkins.

A Committee Meeting was held at the Vicarage at 4-30 PM. on July 26 1950. & the following members were present: Rev. A. H. Watkins (Chair) Lady Margaret Nicholson, Treas. G. W. Atkinson, Collyer, Goddard, Secretary & Treasurers.

These were read, found correct & signed.

The Secretary gave details of his interview with a member of the Electricity Board & explained the alterations the sanction & these were agreed too with a Pilot light to be added over the entrance Door. After considering a letter from the W. Institute the Sec. was asked to inform all clubs as to their future dates by card. The Treasurer was instructed to pay the Architects A/c as it passed as reasonable. The Rota to be revised & the date vacated by the Church Council to be given the Rebuilding Fund.

The Charity having been vested to the Commissioners the A/c's for the last 14 years were signed & have now been forwarded to Messrs. Makkerness & Hunt.

The cess pool has now been fitted with an inspection cover as requested by the P. D. C. A Builder to be called in to examine the outer wall of the latrine House & report to the Committee. The Girl Guides & the P. C. to be asked whether they still require their Rota dates. Members felt the Bank Holiday dances should be allotted

Minutes  
Arising from

Charity  
Commissioners

Other Business



to all organisations in rotation this to be discussed at the next meeting. The charge for the new Committee Room to be 2/6 per Booking inclusive. The Chairman asked could the Committee Room be open daily for use of the aged men of the Village during the Winter months & this also to be brought up at the next meeting.

Social  
Committee

To meet on Wed. Aug 9<sup>th</sup> to arrange the first half of the Winter Programme for the Institute members also the date for the Annual Dinner.

This concluded the evening's business, the Committee rising at 9-15 PM. Next meeting to be held at the Vicarage on Wed Sept. 24<sup>th</sup> 1950.

A. H. Watkins  
27. 9. 50.

A. Committee Meeting was held at the Vicarage on Wednesday 24<sup>th</sup> Sept 1950 at 4.30 PM & the following members were present: Rev A. H. Watkins (Chair) Lathy, Margaret Nicholson, Messrs G. W. Atkinson, W. F. Collyer, St Goddard, A. Gilder, Treasurer & Secretary.

Minutes of  
last meeting.

The Minutes of the last meeting were read, found correct & signed.

Arising from  
the Minutes.

After Mr. A. Gilder had clarified matters relating to the R. C. Chapel it was decided to include them in the future P.O.A. Mr. G. W. Atkinson suggested giving the opening of the Committee Room daily for the use of elderly men ~~for~~ one month's trial.

Annual Dinner

It was decided to leave these arrangements to the Treasurer & Secretary. The first half of the Winter programme to be printed together with a detachable slip which would be returned to the Treasurer with a fee of 1/- by members who wished to attend the Dinner.

Correspondence

A letter from Capt. D. Nicholson stating that owing to his leaving the Village he would have to resign his trustee ship was read, & his resignation was accepted with regret. After some discussion it was decided the Chairman & Mr. Atkinson should approach Mr. A. Hobbs with a view to his taking the position. The Sec. stated he was asked by the Women's Institute for an extension at their next meeting & had granted same.

Other Business

It was decided the Secretary should obtain the best price possible for the fluorescent lighting which was surplus, the lowest figure to be £5-0-0. It was agreed that any organisation making use of the kitchen during meetings would have to pay a fee of 1/6 to cover the



cost of Electricity used. proposed by Mr. Fielder and by Mr. G.W. Atkinson. The Secretary asked to be excused attending the Social evenings & this was granted.

Having considered Mr. G. Little A/c for Decorating ect. the members thought it excessive & was decided the Chairman & Mr. Atkinson should view the work done before this was paid.

Having concluded the whole of the Business the Committee rose at 9-15 P.M. The next meeting to be held on Oct. 25<sup>th</sup> at 4-30 P.M.

A. H. Watkins -  
25 x 50. Chairman.

A Committee meeting was held at the Vicarage on Wed Oct. 25. 1950 at 7.30 P.M. the following members were present the Rev. A.H. Watkins (Chair) Lady Margaret Nicholson, Mr. W.T. Collyer, Mr. H. Goddard, Mr. A. Fielder, Mr. H. Wyman, Mr. H. Scrimgeour, Mr. J. Porter, the Hon Treasurer, Mr. G.W. Atkinson sent his apologies.

The minutes of the last meeting were read correct & signed.

Arising from the Minutes

It was proposed by Mr. Collyer & seconded by Lady Margaret that the Committee room should be available for the use of old folks of the village <sup>during the day</sup>, provided that the room was not required for any other purpose. It was also agreed that electric power point should be installed.

Trusteeship.

It was agreed that as Mr. A. Hottel was unable to accept the trusteeship due to his impending departure the Committee should wait until the obvious person presented himself for this position.

Performing Rights.

It was proposed by Mr. H. Goddard and 2<sup>nd</sup> by Lady Margaret that the fee of £6-10-0 should be paid to the Performing Rights Society.

It was suggested that the Secretary should write a letter to the South Down Transport that a late bus at 11.30 P.M. should again be started for members returning to Lydney from the Saturday night dance.

The Chairman read a letter from the Secretary stating that owing to poor health he should resign his post as Hon. Secretary.



All the members of the Committee expressed their regret & concern - it was finally agreed that the Secretary would not resign but that the Chairman would carry on his duties until the Annual Meeting when it was hoped the Secretary might yet be able to carry on the work which he has so ably done. The Secretary assured the Committee that he would be glad to continue to assist by his advice & presence if health allows.

A. H. Watkin  
15/XI/50.

A Committee Meeting was held on Wed Nov. 15<sup>th</sup> at 7.30 P.M. at the Vicarage

The following members were present The Rev. A.H. Watkin (Chairman) Lady Margaret Nicholson, Mr. W.F. Collyer, Mr. H. Goddard, Mr. J. Porter, apologies from Mr. H. Wyman & Mr. A. Fielder.

The minutes of the last meeting were read and found correct.

Arising out of  
The Minutes

The Chairman was asked to write to Mr.

Dawson, Dragon St Petrofields with a view to the Southern Electric Company installing a Power Plug.

20.XI.50.

Performing Rights.

The Chairman reports that £6-10-0 license had been paid but this payment was for the past year & that a further £6-10-0 would shortly have to be paid for the new year starting last October. The new license would be handed to Mr. H. Wyman to sign as he is still our Secretary.

The borrowing  
of chairs  
& curtains

The Chairman read a letter from Mrs. Parker of the Strand Social Centre requesting to borrow the Institute's chairs & curtains to assist in a concert party.

The Committee had no alternative but to refuse as our rules can make no exception. The Chairman undertook to reply to this effect.

Disturbance  
at a dance.

The Chairman also read a letter from the Caretaker Mr. R. Porter complaining of the disturbance at the dance on Nov 4<sup>th</sup> when 2 incendiary fireworks were released to the great alarm of certain females. The dance was closed at 11.30 P.M.



instead of 11.45 & Mr. Atkinson undertook to rebuke the offending gentlemen while Mr Porter's action was approved.

Mr Killis  
ap.  
re Decoral  
& white  
paths.

Some discussion was raised with reference to Mr Killis's outstanding accounts. The Committee approved of the payment of Mr Killis's account re - the inside decoration of the house gutter & footpath subject to Mr Atkinson's approval of the amended account.

With reference to the earlier account about which Mr Killis had spoken to the Chairman <sup>there was</sup> no recollection of any account having been sent in although Mr Killis had had 1/2 on account.

British  
Legion.

It was agreed that a Donation of 10/- should be given to the British Legion proposed by Mr G. Atkinson seconded by Mr Collyer.

Roof Repairs

It was agreed that the Chairman should be asked to write to Mr Miller to renew one sheet tin of roof.

10.11.53

Bookings

After a long discussion with regard to the problem of Monthly Bookings - it was agreed to continue this policy with the Committee's right to decide on any letting for any special booking.

The Committee finished somewhat exhausted about 9.25 P.M.

The next Committee was fixed for Wed. Dec. 20<sup>th</sup> at the Vicarage at 7.30 P.M.

A. H. Watkins -

17/1/54.

A Committee Meeting was held at the Vicarage on Wednesday January 14<sup>th</sup> 1954 at 7.30 P.M., the following members being present: Rev. A. H. Watkins (Chair), Lady Margaret Nicholson, Messrs W. G. Collyer, H. Goddard J. Porter, & the Secretary, an apology was given for Mr. G. W. Atkinson.

Minutes of  
last Meeting  
coming from.

These were read, found correct & signed Mr. J. Porter having told the Committee the roof was still leaking the Sec. was asked to write Mr. Miller to this effect. Regarding Mr. G. Little the Secretary explained what had transpired & so cleared the matter up.



Electrical Repairs.  
 min min

An A/c from the L.E.B. was presented & as this was more than treble the amount quoted the Secretary was asked to deal with it. Mr. Leslie explained the new point in the Reading Room was not connected to the Mels.

Correspondence.  
 min min

A Letter was read from the Women's Section B.L. complaining of incivility & ect at their Christmas Party. After the Committee had heard a letter written by the Caretaker, the Secretary was asked to suitably reply. They also enquired the charge per Annum for their monthly meeting & this was fixed at £3-12- inclusive of caretaker fees. The County Medical Authorities enquired if they could open a Child Welfare Centre at the Institute every third Thursday of the month & also the charges. After some discussion it was left to the Sec to get the best price possible the minimum to be £2-2-0 per wk, & permission was given to install a Fleet Cupboard if satisfactory terms were agreed to. The W.C. asked for permission to carry on some needlework classes this was agreed to at a charge of 2/6 per meeting.

Guest ship  
 min min

After some discussion Lady Margaret consented to fill the vacancy caused by Capt David

Nicholson's resignation & the proposal by Mr. Hollis seconded by Mr. Goddard was unanimously carried.

Balance Sheet  
 min min

9

Annual Meeting  
 min min

These are to be presented for the Committee approval at the next meeting. The question of the Committee Elections at the Annual Meeting arose & the members present expressed the wish the old Committee should not be re-elected en bloc & wished this to be stated at the meeting to be held provisionally on April 11<sup>th</sup>.

Exp Rebate  
 min min

~~All business~~ The Secretary stated he had received a Cheque for £24-10-0 being rebate for the last four years ending <sup>April</sup> on 1950. Also a Cheque for £14-10-0 was presented in payment of the claim made by the Sec. from the Insurance Co in respect of the Wareless Set which had been burnt out & satisfaction of the Committee was expressed.

Next Meeting  
 min min

The meeting closed at 9-15 PM having disposed of all the business the next meeting to be held on February 21<sup>st</sup>.

A. H. Watkins

21/2/51.



A Committee Meeting was held at the Vicarage on Wednesday 21<sup>st</sup> February 1957 at 4-30 PM. the following members were present: Rev A. H. Watkins (Chair) Messrs. G. W. Atkinson, W. F. Collyer, A. Goddard, A. Fildes, Treasurer & Secretary. An Apology was given for Lady Margaret.

These were read found correct & signed.

After the Secretary had details of his conversation with Mr. Dawson of the P.E.B. Mr. G. Atkinson then gave details of his interview with the Manager & after some discussion the Sec was asked to write further on the matter. The final arrangement made between the Sec & the Child Welfare Authorities were approved by the Committee these were £1-2-6 per Session of Three hours monthly.

Mr. Wynn presented his Audited A/c the Chairman having given the member details Mr. G. W. Atkinson moved & Mr. F. Collyer seconded, these were adopted.

Mr. J. Potts then gave details of the General A/c & after comparisons were made between this & the previous Year Balance Sheet Mr. Atkinson moved & Mr. Collyer seconded that these were very satisfactory. Both Balance Sheets were then adopted by the Committee unanimously carried. The Secretary's expenses for the past year were passed as satisfactory & the Committee,

Minutes  
rising from.

Balance Sheet.

Other Business

General Meeting  
New Ruling

through the Chairman, expressed their appreciation for the Sec. work by granting him an Honarium of £10-10-0.

Permission was given for the Crochery Cupboard to be removed from the Small Hall to the new Store Room to make room for the Plot Cabinet required by the Health Authorities. Sanction was granted for the sale of the Old Wireless set for the sum of Thirty Shillings. Mr. J. Potts stated the Ventolator in the Large Hall had been repaired. Permission was given for a wedding reception to be held in the Small Hall on Easter Saturday, but no Whist Drives are to be held during Holy Week. The Secretary reported having had a new tube fitted in one Fluorescent in the Large Hall. A discussion on future charges for Whist Drives was deferred until a further meeting & Mr. Atkinson ~~proposed~~ proposed the date of this meeting be left to the Chairman & Sec.

The General Meeting is to be held on March 28<sup>th</sup> at 4-30. Mr. Goddard proposed "The Small Hall should not be used for Whist Drives on any future occasion" & this was passed unanimously & was duly entered in the Lettering Book.

This concluded the evening's Business the Meeting closed at 9-35 PM.

A. H. Watkins  
25.4.57.



The Annual General Meeting was held at the Institute on Wednesday, March 28<sup>th</sup> 1957 at 4-30 PM. The Trustees & Committee Members present were, Rev. A. P. Wetherill (Chair), Lady Margaret Nicholson, Messrs G. W. Atkinson, A. Fildes, H. Goddard, Secretary & Treasurer. <sup>19</sup> other members were present.

Minutes of Last  
A. G. M.

The Minutes of the Last A. G. M. were read, found to be correct & signed.

Reports

The Secretary then read the report of the Year working ~~stating~~ giving details of the work completed, also various items the Committee intended to carry ~~forward~~ out in the next twelve months. Mr. J. Porter then explained the General A/c which showed a Balance in hand of £120-4-3. The Building Fund was then read by the Secretary & both A/cs were passed as very satisfactory & were adopted. During the discussion which followed, Mr. Goddard asked why the two A/cs were separate & thought they should be joint, also, he raised the question why the Treasurer & Secretaryship should not be amalgamated to ensure a more efficient working. Mr. Clifford also spoke of the need of close working of the two jobs & after Mr. Cross had seconded the proposal a vote was taken the result being 19 for & none against amalgamation.

Election of  
Committee

Mr. Wynn was asked to take up the Treasurer & Secretaryship over for the ensuing Year. Mr. Maubach asked why the A/cs were not printed & sent to members as in the previous year. & the Chairman stated this was done to save expense but Mr. Goddard proposed & Mr. Cross seconded they should be printed in future & this was carried.

The following members were proposed, Messrs. Goddard, Fildes, Maubach, Porter, Goddard, Cross, Collyer, & Mr. Clifford. The Voting was by Ballot: & Mr. Atkinson & Mr. Wynn acted as tellers. On the first vote Mr. Goddard obtained 14, Mr. Clifford 15, Mr. Maubach 13, the remainder obtained 10 votes each. After three more Ballots were taken Mr. Cross secured 14. The new Committee elected were

Mr. Goddard 14 Votes.

Mr. Clifford 15 "

Mr. Maubach 13.

Mr. Cross 14.

The following are the remaining nominations & recorded votes. Mr. Fildes 2, Mr. Goddard 2, Mr. Porter 11, Mr. Collyer 5.

Other Business

Mr. Clifford asked would it be possible to have a Pump Indicator made for what drives as the one in use was very dilapidated. request was granted. Mr. Cross asked could the Peterfield & District Growmore Club be added.



to the Roll for Dances but the Chairman thought the matter required discussing very carefully. Mr. Atkinson proposed the matter be brought up at the next Committee Meeting. Mr. Goddard enquired if it was possible to co-opt members for the running of the Social side of the Institute Membership & so relieve the Committee men of this work & the Chairman said he saw no reason why this should not be so, this to be discussed at some future date. The Chairman said he would like to see the Interior of the Hall redecorated & Dr. Clifford said he was of the same opinion as the Chairman, could it be done voluntarily by the members, this also was referred back. In concluding the meeting, the Chairman, in thanking the retiring Members for the hard work they had done during their 3 years of office expressed the importance of the new members attending the monthly meetings.

The meeting closed at 9.15 PM. The first Committee Meeting to be held at the Vicarage on Monday April 23<sup>rd</sup> at 4-30 PM.

A. H. Watkins.

Vicar. 4/4/52.

Added  
minutes for  
25/4/52 Committee

Minutes of last  
Com. Meeting

Arising from the  
General Meeting

Vicar Chairman

A Committee Meeting was held at the Vicarage on Wednesday April 25<sup>th</sup> 1952 at 4-30 PM. the following members being present. Rev. A. H. Watkins (Chair) Lady Margaret Hughes Dr. H. C. Clifford, Messrs B. M. Cross & W. Goddard, & Secretary.

These were found to be correct & were signed.

Apologies for absence were given for Messrs G. Atkinson & W. Atkinson. Following a discussion it was decided to keep the General Expenses & the Rebuilding Fund A/c's separate, the surplus funds from the General A/c to be transferred to the Rebuilding A/c as & when required. Dr. Clifford asked could a new Trump Indicator be bought, the cost to be approx 25/- This was agreed upon Dr. Clifford stating he would put the matter in hand. Mr. Cross asked could the Roll & District Growmore Club be put on the Roll for Dances, he had given details of the Clubs activities in the Village & the matter was deferred for further discussion in full Committee & in the meantime Mr. Cross to seek power to delete the title of Peterfield if possible. The question of co-opting members to look after the Social side of the Institute raised by Mr. Goddard was also deferred together with the following items, increasing the letting charges, the what drove Roll owing to insufficient members being present.

It was proposed by the Chairman that, "Mr. H."



Goddard be appointed Vice-Chairman with power to sign cheques jointly with the Treasurer in the absence of the Chairman. Seconded by D. Clifford the resolution was carried unanimously.

~~Other Business~~  
Correspondence

A letter from Mr. Maubach stating he now held a full catering licence was read, the Secretary when asked the position regarding caterers stated any Organisation could employ whom they wished providing the standing fees were paid by the caterer concerned. The Secretary to contact Mr. Maubach to this effect. Mr. Stephens wrote complaining of the very poor light in the Belliard Room also the intense cold prevailing during the winter.

The Secretary was asked to see into the lighting, but the Meeting was referred back for further discussion.

Other Business

A very bad leak in the Roof of the basketmaker's house having been reported, the Sec to get in touch with Mr. Miller to ascertain the cost of repairs. The Chairman enquired what the charge would be to the Church for a meeting to be held at the Institute the entrance being free & it was agreed no charge should be made. An inventory of the Institute

to be made by the Sec.  
as soon as possible

This concluded the Business the Meeting closed at 9-0 P.M. The forth Tuesday in May to be the next meeting date at 4-30 P.M.

A. H. Watkins.

22.5.51

A Committee Meeting was held at the Vicarage at 4-30 PM on Tuesday May 22<sup>nd</sup> 1951 the following members being present: Rev. A. H. Watkins (Chair), Lady Margaret Nicholson, Mr. J. D. Atkinson, D. H. B. Clifford Messrs. Cross, Goddard & Maubach.

These were read found correct & signed.

Minutes of last Meeting.

Arising from the Minutes

Mr. Cross raised the question regarding the Gowmore Club. but as nothing had been done regarding the deletion of the "Petersfield" from the title the matter after discussion was deferred for a future meeting. Mr. Maubach made reference to the letter he sent to the Secretary regarding the future catering for the Institute Function. While the Chairman pointed out, that the present caterer had given every satisfaction & his view of the matter was quite unbiased he felt we could not deprive Mr. Porter of the contract so suddenly. Mr. Atkinson said, healthy competition should be encouraged, & as a compromise both caterers should share the functions until the next 9.10. & then let the matter be voted on by the Institute members, the resolution was seconded by Mr. Cross & carried.

Revision of Charges

After the Secretary had given an outline of the previous year's working Mr. Atkinson proposed all charges should be increased by 10% the dances increases to commence on the new rota June 16<sup>th</sup> Social & Whist Drive from



June 1<sup>st</sup>. The future charge for outside organisation running Whist Drives to be doubled, the resolution being seconded by Mr. Cross was carried unanimously. Mr. Goddard asked how many letters for Parties could Mr. Portis have for the £2-0-0 granted to him by an old Committee. The Secretary stated the number was Seven & was granted on 14 July 1948. The Chairman enquired of Mr. Maubach what he thought was a reasonable charge, Mr. Maubach thought £1-0-0 & this sum was adopted without discussion ~~and~~ after it was seconded by Mr. Goddard. Dr. Clifford then proposed & Mr. Goddard seconded that the old rate be rescinded as from June 1<sup>st</sup> & was carried.

Other Business

The Secretary stated he had asked Mr. Miller to remove the Chimney on the Institute House to stop any further trouble with the Leaking Roof, also to repair the Gutters along the Veranda & some other terms the cost being about £10-0-0 & this was approved. ~~The~~ The disused Galvanised Copper had been disposed of for 3/- The Treasurer of the P.C. Club had stated they would not require any future Police Licences. The Clinic Authorities to supply their own disinfection Spray. The Chairman gave an outline of the charges the P.C.B. were asking for work done & the price that had been quoted to

Minutes

Coming from the  
Minutes

the old Committee & the steps that had been proposed to take in the matter. Mr. Atkinson also spoke of what had been done up to the present, & it was then left to the Secretary to get legal advice from Messrs Machamess & Lunt, also to get an independent estimate if required.

This concluded the business the meeting closed at 9-15 P.M. Monday June 25<sup>th</sup> to be the next meeting at 4-30 P.M.

A. Atkinson

25.6.51.

A. Committee Meeting was held at the Vicarage on 25 June at 4-30 P.M. the following members being present: Rev A. H. Watkins (Chair), Lady Margaret Nicholson, Dr. R. C. Clifford, Messrs B. M. Cross, Mr. Goddard, Mr. Maubach, & Secretary.

The Minutes of the last meeting were read, found correct & signed.

A letter was read from Messrs Brookes Ltd. stating a fair charge for the Electrical work carried out by the P.C.B. would be £48-0-0. & it was decided that Mr. Atkinson & the Secretary should go to Aldershot & negotiate on this basis. The builder having examined the Institute Roof said that to preserve it for a few more years it would



require a good coating of bitumastic paint costing approx. £25 otherwise if neglected now it would need renewing very shortly. The Chairman wondered whether it would be advisable to have a new roof now thereby saving the present expence & after discussing the matter it was decided that a sub-committee examine the roof & report at the next meeting. The question of Hall charges came up for discussion & the final increases were decided upon & these were to take effect immediately.

The Secretary thought the increase charges for catering were excessive for small parties & that the Revenue from this would decrease & he suggested a sliding scale in relation to the size of parties. This view was supported by the Chairman & two other members but after consideration Mr. Traubach proposed & Mr. Cross seconded the charge should stand & on this being carried after Dr. Clifford had withdrawn his amendment.

Correspondence

A letter was read from the Sec. of the Growmore Club expressing a desire to book ahead for dances & Whist Drives during the winter months & also request ing to be placed on the rota. On the question of Bookings the Committee felt they could not depart from the monthly rating & the Secretary to write to this effect.

also to reaffirm the Committee's ~~the~~ previous decision that while the Club used its present title the Rota request could not be considered.

Other Business

The Secretary having stated the seating required overhauling & was requested to get this done by Messrs. Allsopp.

As the two Institute Dances were to take place in the next week or so the Secretary asked for assistance in these, but after Mr. Goddard had expressed his views on Committee member having to do this it was left to the Secretary to do the best he could in the circumstances.

Having concluded the Business on hand the meeting closed at 9-15 P.M. & the next meeting to be held on July 23<sup>rd</sup> at 4-30 P.M. at the usual place.

A. H. Watkins

23/7/51

A Committee meeting was held at the Vicarage on Monday July 23<sup>rd</sup> at 4-30 P.M. the following members were present Rev. A. B. Watkins (Chair) Lady Margaret Nicholson, Dr. B. C. Clifford, Messrs G. W. Atkinson, A. Goddard & the Secretary.

Minutes

The Minutes of the last meeting were read, found correct & signed.

Institute Roof

The Secretary & G. Atkinson having given their



this view after having examined the Roof it was decided to get further estimates if possible, these ~~will~~ to be submitted at the next meeting.

Catering  
Charges

Correspondence regarding the new charges having been read it was decided the matter should stand over until the three month ended in September & to review these at that meeting.

Co-opting  
Members

The Secretary was asked to submit names of members whom he thought would be suitable for running the Social Side of the Institute.

S. E. Board  
Charges

The Secretary having read the correspondence from Messrs. Brooks relating to their recent examination of the wiring of the Institute Mr. Atkinson was asked to contact Mr. Dawson & obtain his views on the matter.

Winter  
Programme

It was decided to discuss the Winter programme for Institute members more fully at the next meeting to enable absent members to give their opinions.

As no other business came up for discussion the meeting closed at 8.45 PM. The Committee to meet again on Monday September 16<sup>th</sup> at 4.30 PM.

A. H. Watkins  
Chairman  
10/9/51.

<sup>Meeting</sup>  
A Committee was held at the Vicarage on Monday Sept. 10<sup>th</sup> at 4.30 PM the following members being present Rev. A. St. Watkins (Chair) Lady Margaret Nicholson, Dr. St. Clifford Messrs. B. M. Cross St. Goddard & the Secretary.

Minutes

The minutes of the last meeting were read, found to be correct & were signed.

Arising from  
the Minutes

Mr. G. Little submitted an estimate for painting the Institute roof with Bitumastic for £32-10-0 but after discussion the Sec. was asked to get a firm estimate for Mr. Little & submit same at the next meeting. The catering charges were next reviewed & were gone into very thoroughly & on Dr. Clifford's proposal the following charges were decided upon. up to 60 persons 4/6, 120 persons 12/6 240 ditto 14/6. for the Winter & for the same number the summer charge will be. 5/- 10/- & 15/- plus 1/6 for use of kitchen this being seconded by Mr. Cross was carried.

Other Business

Mr. Cross enquired could a rebate be given to functions of Charities preferably at local functions & at instead of the outside charge as at present & it was decided to get the Committee to report on how many of these functions were held in the course of the season. The Sec. having reported that Abbots had not repaired the chairs Dr. Clifford suggested asking Mr. Wyatt Junr to undertake the job. Agreed.



The question of heat in the Billiard room was raised by the Sec. & who was asked by the Chairman to get quotations for an electric Heals installed the names of Messrs Brookes & Maubach being mentioned. The Annual Supper was next discussed & it was suggested that members be asked to pay 4/- towards the cost. A subcommittee consisting of the Chairman, Secretary, Dr. Clifford & Mr. Goddard was asked to attend a special meeting to be held at the Doctor's house on Monday Sept. 14<sup>th</sup> at 4.30 PM to arrange final details, in the meantime the Secretary to get quotations for the Supper & a Variety Performance.

There being no other business to discuss the meeting closed at 8.45 PM the next Committee meeting to held on Oct 8<sup>th</sup> at 4.30 PM.

A. H. Wasskins  
8. x. 51 Chairman

The Sub committee meet as arranged at the Doctor's house on Tuesday Sept. 14<sup>th</sup> & all members of same were present.

The Secretary opened the quotations & after discussing these it was decided to give Mr. W. Maubach the eating as his menu seemed most suitable. The Sec. stated the Melody Maker Party from Portsmouth would

cost approx. £4-14-0 plus refreshments & although it was thought to be rather dear, eventually the Sec. was asked to engage them. It was decided that all members be notified by post that tickets for the supper could be obtained at the Institute from the Sec. on Oct 12<sup>th</sup> & the 15<sup>th</sup> between the hours of 4.30 & 8.45 PM the members to pay one shilling & the balance of 1/6 to be drawn from the Funds. The Supper to commence at 8.15. ~~the~~ & finished at 10.0 PM. approximately.

8. x. 51. A. H. Wasskins  
Chairman

A Committee meeting was held at the Vicarage on Monday October 8<sup>th</sup> at 4.30 PM. The following members were present Rev. A. H. Wasskins (Chair) Dr. A. B. Clifford Messrs G. W. Atkinson, G. Goddard, Maubach & Secretary. An apology was given for Lady Margaret's absence.

These were read, found to be correct & signed.

A further estimate for painting the Institute Roof from Messrs Miller was discussed & after comparing same with Mr. G. Little estimate it was ultimately decided to let G. Little carry out the work for the sum of £32-10-0 providing the Roof is well brushed & the work can be completed by Nov 1<sup>st</sup>. With reference to the Seating of the Billiard Room it was felt the ~~time~~ expense was too great to have

Minutes of last  
meeting.  
Arising from.



to instal strip heating & after Mr. Maubach has raised a query in respect of an electric Radiator that used to be in use there the Sec. was asked to make enquiries regarding this. The sub-committee report on the Supper arrangements were approved & passed unanimously.

South Club.

The Chairman after giving details of the Winter session of the South Club asked whether it would be possible to have both Halls on Thursday evenings & if so would there be any extra charges. Mr. Maubach proposed no further charge be made & Mr. Goddard having seconded the proposal the same was carried.

Other Business

After the Committee had heard details regarding Messrs Mahaness & Lunt account for work done in connection with the Charity Commissioners, Mr. Atkinson proposed the Sec. write & ask if some assistance could be given towards the A.C. The Sec. raised the question regarding the Band paying their share towards the P.P.S. charges but this was voted down.

This concluded the business & the meeting closed at 8-30 P.M. the next Committee Meeting to be held on Monday Nov. 12<sup>th</sup>.

A. H. Warriss.

12.11.57.

A Committee Meeting was held at the Vicarage on Nov. 12<sup>th</sup> at 4-30 the following members being present Rev. A. H. Warriss (Chair), Lady Margaret Nicholson, Mr. H. C. Clifford, Messrs G. D. Atkinson, Cross, Goddard & Maubach & Secretary.

Minutes of last

Meeting  
rising from

The minutes of the last meeting were read, found correct & signed.

The Secretary stated the Electric fire has now been used in the Billiard room & a great improvement in the condition of the table has been reported which Mr. Maubach verified, who stated the approximate cost of running this would be 3<sup>d</sup> per hour. The Sec. stated Mr. Little had made good progress in painting the roof but unfortunately the weather was now holding up the work. The Chairman stated it looked very well indeed what had been done.

Other Business

Mr. Goddard stated he had been charged the double fee in relation to functions held during Poppy Fund Week & thought this should not be so. The Secretary stated he had instructed the caretaker to make these charges as the proceeds of these functions were being used outside of the Village so therefore in the Sec. opinion was justified in making these charges, but after some discussion Mr. G. Atkinson proposed a donation of 50% should be given back to the British Legion this was seconded by Mr. Maubach.



& carried. Details of damage caused by fire local South  
was given by the Secretary who stated what steps he  
had taken in the matter & G. Atkinson proposed the damage  
be made good, the cost of which would be charged to the  
persons concerned otherwise proceedings would be taken for  
the recovery of same & this was carried unanimously. The  
work to be carried out by Messrs Brookes of Peterfield.

Mr. Miller to be contacted with reference to further  
leaks in the Kitchen Roof. After some discussion  
it was proposed by the Chairman that a Supper be  
arranged for the latter part of the Year or early in the  
New Year. The Secretary spoke regarding helpers for  
the Institute Dance & Mr. Traubach offered his ser-  
vices. The Chairman having spoken on the future mem-  
bership of the Institute thought the Committee should  
consist of at least one member of various organisations  
the annual subscription of Lou Phillips being waived  
in the future & asked the Committee present to  
give the proposition some thought & give their views at  
the next meeting.

As all business was transacted the meeting closed at  
9-0 P.M. The Committee to meet again on Dec 3<sup>rd</sup> at 4-30 P.M.  
when the Secretary will table a draft copy of duties

applicable to the caretaker for the Committee approval  
or otherwise.

A. H. Watkins

Dec. 3. 1951.